

ECF Flier

May 1999

Welcome to the first Issue of ECF Flier!

Welcome! Our hope with this newsletter is to provide you the user with any updates, announcements, version changes and "goings on" in the ECF system. In the coming months, we hope to have an ECF homepage to help inform and provide you with all ECF related documents and items.

Our Thanks To You!

We appreciate all attorneys that have taken the time to receive training and are using the system to file all of their cases and pleadings. The ECF system was a huge step for our court to take, and our success depends on you! We realize the training and the newness of the system may take a few extra moments of your time, and do appreciate your time and patience. All attorneys have done extremely well, and it looks like we are on the road to a full ECF system.

ECF Fairs

The ECF Committee would like to thank all of you who attended the ECF Fairs in February. We received an enormous amount of interest for training and selected a few of you to help in our pilot period. Since the fairs, Norfolk/Newport News has trained 11 attorneys, and Richmond has trained 7 attorneys.

If you signed up for training at the fair, and have not been called as of yet, be on the lookout for a trainer to be contacting you in the near future.

Pilot Period Successful!

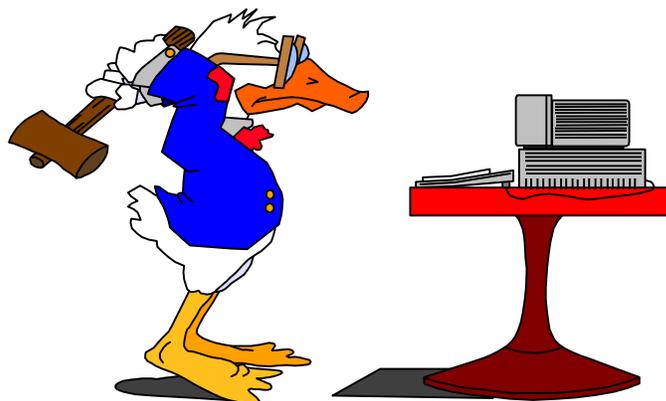
The pilot period has been so successful that we are now ready to open it up to all interested parties. If you are interested in receiving training on the system (but did not sign up at the ECF Fair) contact the following:

Alexandria:
Michael Johnson (703) 258-1217
Richmond:
Debbie Lowe (804) 916-2445
Norfolk/Newport News:
Patricia Woodhouse (757) 222-7575

We will give you all information needed to get started with ECF and once you are ready, we will schedule a trainer to come to your office.

Help Desk Line

A help desk line is now in place for all divisions. The new number is 1-888-271-8610. Please call if you have any questions.



Never fear, our help desk is here!

Attorney Training Manuals

The ECF Committee has been hard at work developing training manuals for attorneys. The manuals have been printed and are now available for distribution. If you have received training in the ECF system and would like a manual, please contact the following individuals in the division in which you received training:

Alexandria:

Michael Johnson (703) 258-1217

Richmond:

Debbie Lowe (804) 916-2445

Norfolk/Newport News:

Patricia Woodhouse (757) 222-7575

Work in Progress

The ECF Standing Order and Administrative Procedures are currently being revised and reviewed by the Judges. Once these documents are completed, we will notify all current users and post on our home page.

Case Number Scheme

The following are the starting numbers in 1999 in both paper and ECF filings.

	<u>Paper Filing</u>	<u>ECF Filing</u>
Alexandria	99-10001	99-80001
Norfolk	99-20001	99-70001
Richmond	99-30001	99-60001
Newport News	99-40001	99-52001

"How To" Corner

Accessing the "Cases Filed Report" without a login.

Go to our homepage, click on Electronic Case Filing, Cases Filed Report. Enter all appropriate data and click on Run Report. Once the report is displayed, you may click on the blue hyperlinks to view each case and all documents associated.

ECF Committee Members

A special thanks goes out to all of the ECF Committee Members for all of their hard work and dedication to this project.

Alexandria:

Chuck Miller

Evelyn Flowers

Kathy Dragg

Michael Johnson

Lisa Spayd

John Beaumont

Richmond:

William Blevins

Peggy Grivetti

Barry Wells

Karin Doggett

Gail Fathergill

Debbie Lowe

Sandra Heagle

Andrea Redmon

Norfolk/Newport News:

Judy Stone

Pat Woodhouse

Jason Barton

Caroline Bradley

LaTanya Gibbs

Angela Snyder

April 1999 New Cases

	<u>Bankruptcy</u>	<u>Adversary</u>
Alexandria	90	6
Norfolk	3	0
Richmond	8	0
Newport News	1	0
Totals	102	6