Administrative Office of the U. S. Courts

CM/ECF
Release Notes

Bankruptcy Release 3.3

September 2008

Updated December 2008 for Release 3.3.1

Document Change History

December 2008	**Updated for Bankruptcy Release 3.3.1** Changes shown in red

Table of Contents

Introduction

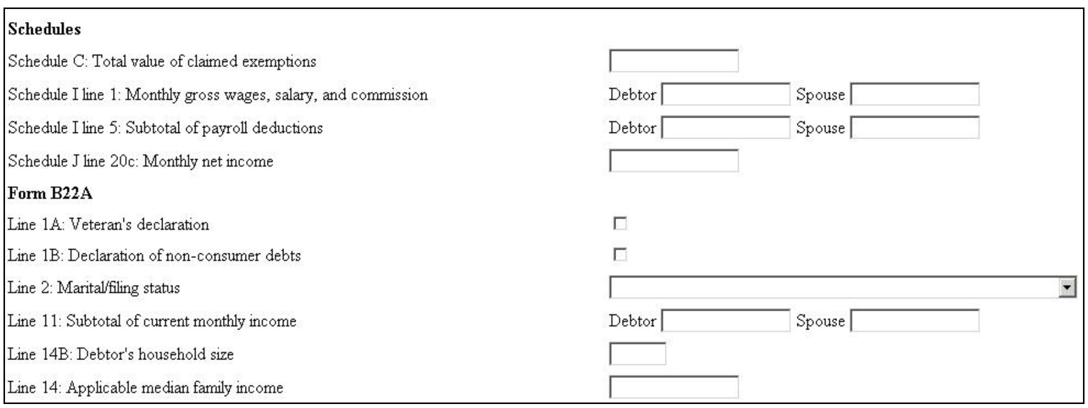
This document summarizes the new features and improvements included in Bankruptcy CM/ECF Release 3.3. See the ***CM/ECF Application Administrator's Guide*** and the ***CM/ECF System Administrator's Guide*** for more information. See SDSD's "Release Resources" page (http://training.aotx.ao.dcn/coursedesc.asp?COURSEID=657) for complete information about dictionary changes.

Release 3.3 Summary

Case Opening

- The new EOUST_stats DPF collects data needed by the Executive Office of the US Trustees (EOUST). It should be added to the lead events for case opening. The partial screen shown below is for a Chapter 7 case.

  Note: even though the data is intended for the EOUST, it should also be entered in courts with Bankruptcy Administrators. This screen may be skipped when Clerk's Office staff are opening a case on behalf of a pro se debtor.

Schedules	
Schedule C: Total value of claimed exemptions	
Schedule I line 1: Monthly gross wages, salary, and commission	Debtor Spouse
Schedule I line 5: Subtotal of payroll deductions	Debtor Spouse
Schedule J line 20c: Monthly net income	
Form B22A	
Line 1A: Veteran's declaration	
Line 1B: Declaration of non-consumer debts	
Line 2: Marital/filing status	
Line 11: Subtotal of current monthly income	Debtor Spouse
Line 14B: Debtor's household size	
Line 14: Applicable median family income	

  Refer to "Docketing" in the Configuration section for associated changes.

- The screen for entering statistical data (OpeningBkStatistics DPF) no longer includes these items for an involuntary case: Prior filing within 8 years, Asset notice, Estimated number of creditors, Estimated Assets, Estimated Liabilities. EMR 2062

Case Upload

- The new statistical fields being collected during case opening (see above) can also be supplied via the case upload function (fields 35-71 of the statistics record). The value for "Debtor's aggregate non-contingent liquidated debts < $2,190.000" (Form B1) must be "y" or null for a Chapter 11 case (for other chapters, or if the file is formatted for earlier releases, this field is ignored).

- Blank values for these items in the statistics record are now allowed for an involuntary bankruptcy case: Asset notice, Estimated number of creditors, Estimated Assets, Estimated Liabilities (fields 13-16), Prior filing within 8 years (field 24). EMR 2062

An updated description of the data for case upload can be found at the PACER Service Center's site at http://pacer.psc.uscourts.gov/cmecf/developer/case_upload.html.

Claims/Creditors

Also see "Claims Activity" and "Claims Register" in the Reports section.

- Previously, the Notice of Electronic Claims Filing (NECF) showed only the name and email address of recipients (and names of those not notified electronically). Now, an attorney recipient also shows "on behalf of" and the type and name of the party represented; if multiple parties are represented, only the first one is shown from a list sorted by attorney last name, party role description, party first name, and party last name. MR 1503

  William R. Adams on behalf of Debtor Madeleine Martin
  wradams@comcast.net

- When a claim was filed by an outside user, a copy of the NECF was sometimes not being saved in the file system. This has been corrected. EMR 2151

- Previously, an error occurred at the end of the transaction if the user transferred a claim whose description included special characters (such as an asterisk). Now, the transfer of such a claim completes successfully. MR 2135

- When a creditor is being edited, a "Review Claim" link is displayed; clicking this link produces a Claims Register for the claims owned by that creditor.

  - If the owner of a claim had been changed through an edit or amendment, the "Claimant History" link was not shown. The link is now shown.

  - An error message was displayed if "created by" data was missing from the claims record. This no longer occurs. MR 1847

  - If transferee/transferor data was missing from the transfer record, some creditor data was not shown, and an error message was displayed when the "Claimant History" link was selected. This has been corrected

- When an "editClaim" claim function was processed by ADI, the user making the edit was not being recorded (so "Change Made by" in the Claim History section of the Claims Register reflected the creator of the claim instead). For edits made with Release 3.3, the user is recorded and is correctly displayed on the Claims Register.

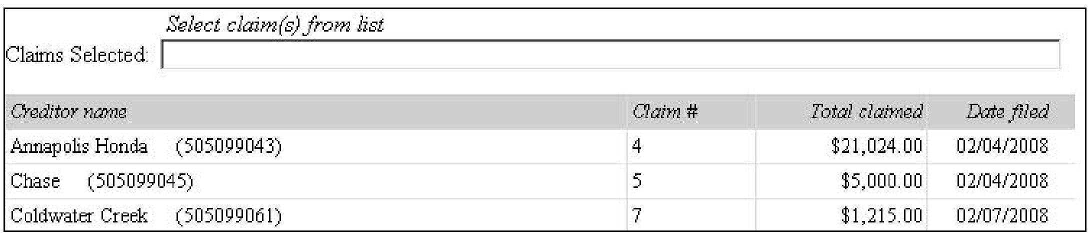
  Also, changes to "Filed By" and "Date Filed" made via editClaim were not reflected on the Claims Register; such a transaction also caused previous changes made via the Edit Claims utility to be omitted from the history. All changes to these items made with Release 3.3 will be captured and displayed correctly on the Claims Register.

Docketing

Refer to the Configuration section for associated changes.

- <u>ClaimNum</u> DPF

  - Previously, the ClaimNum DPF required the user to enter the numbers of claims in a text box. Now, the user cannot modify the text box but must select from a list of claims that have been filed. MR 1620



Select claim(s) from list

Claims Selected:

Creditor name	*Claim #*	*Total claimed*	*Date filed*
Annapolis Honda (505099043)	4	$21,024.00	02/04/2008
Chase (505099045)	5	$5,000.00	02/04/2008
Coldwater Creek (505099061)	7	$1,215.00	02/07/2008

  Clicking anywhere in row will cause the number of that claim to be added to the "Claims Selected" box (if previously selected, it will be deselected). Multiple claims may be selected, but each must be clicked individually.

  Clicking the "Creditor name" or "Claim #" column header will sort the creditor list by that item; another click reverses the order.

  If ClaimNum is preceded by the tranclm DPF, no claim specification screen is displayed, since the transferred claim has already been selected.

  - The text box for claim numbers has been increased from 20 to 100 characters. MR 1956

  - If the event in which ClaimNum is included is being docketed to multiple cases, the user is prompted to type the claim numbers into a text box, as in previous releases.

- CollectOrderAction DPF

  The DPF prompts for an order action on one or more referenced events and on the event being docketed; for each event, “will be reported to SD as” should be displayed along with the appropriate value. Previously, the SD information was not displayed for the current event. This has been corrected.

- DetailCases DPF

  - For joint cases that are pending, or were closed with the 3.3 version of the application, the data displayed after the case number/title includes the dismissed date for the joint debtor. For all cases, the format of the labels and data has been modified for readability.

  - If the DPF is configured (via DispCaseInfo codes table entries) to display the disposition, it now displays the disposition for both debtors in a joint case.

  - If the case selected for docketing is a member case, a message is displayed which includes the lead case number. The lead case number is now a link to that case. MR 749

- DoForm DPF

  Previously, all forms listed for the user were selected by default. Now, if one form is listed, it is automatically selected; if multiple forms are listed, no default selections are made. MR 908

- EditAutoAssign DPF

  Previously, the DPF would make multiple trustee assignments for the case in which the debtor had multiple attorneys. This no longer occurs.

- feeapp DPF

  Previously, the user was required to select a “Type”; now, type is only required if a fee or expense amount has been entered. MR 2023

- IsFlag conditional test

  Previously, the test did not work if multiple flag values were specified. This has been corrected. MR 1903

- List DPF

  An optional 4th parameter with a value of “req” requires the user to select a non-blank option from the list. MR 1733

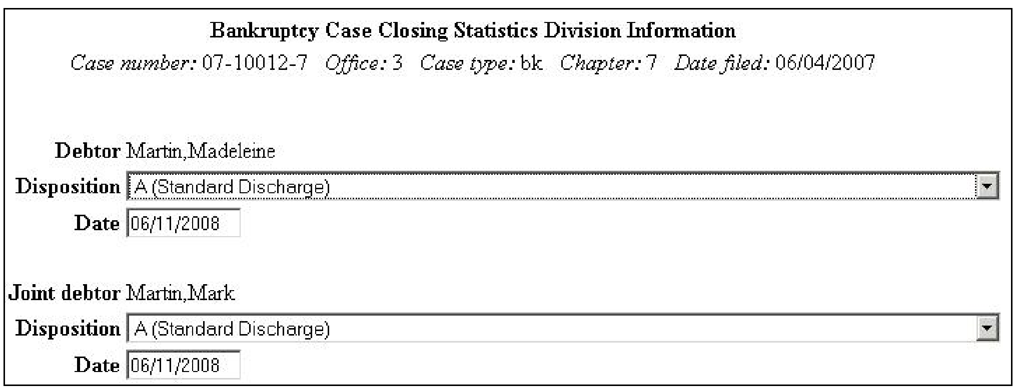
- <u>PreProcessAnswerM</u> DPF

  - ➢ Answer due deadlines were not being satisfied/terminated by an answer event docketed via a dispatch that included this DPF. Deadlines are now correctly terminated. MR 2121

  - ➢ The ShowPendingAnswers DPF displays a selection list of events for which answers are pending. Based on the user's selection, a corresponding answer event is identified by PreProcessAnswerM (the Reference Type/Subtype in the answer event definition match the Type/Subtype of the event selected by the user); that event is subsequently docketed. Previously, the wrong answer event was being docketed. This has been corrected.

- <u>TermCaseBk</u> DPF

  - ➢ On the statistical data screen, the disposition date must now be entered along with the disposition; for a joint bankruptcy case, a disposition date and disposition are required for at least one of the debtors if the case was closed with the 3.3 version of the application. If the user changes a disposition or date that had already been recorded, a warning message is displayed. MR 936, MR 1910


Bankruptcy Case Closing Statistics Division Information

Case number: 07-10012-7 *Office:* 3 *Case type:* bk *Chapter:* 7 *Date filed:* 06/04/2007

Debtor Martin,Madeleine
Disposition A (Standard Discharge)
Date 06/11/2008

Joint debtor Martin,Mark
Disposition A (Standard Discharge)
Date 06/11/2008

  Also, the format of the header information has been changed for readability, and the debtor names are displayed.

  - ➢ Previously, a second screen of statistical (financial) data was displayed for a Chapter 11 case, or if there were assets in the case. An additional screen is now displayed only for Chapter 11 cases; "Plan Confirmed" has been removed from that screen.

- Trustee's 341 Filings

The screen for entering case-specific data has been changed: instead of one radio button for "Report of No Distribution", there are now 4 options:

U.S. Bankruptcy Court
District of New Jersey (AO-DC)
Trustee Tracy Schilling
Date: 5/6/2008

Case No.	No Action	Report of No Distribution (NDR)				Initial Report	Continue To	Date	Time	AM/PM
		No Funds	Dismiss/Convert No Funds	Dismiss/Convert Funds	Min Funds					
08-10025 Adrieene Harris										
08-10026 Alanda Harris										
08-10029 Linda Marie Alba Lichardi										

Submit Clear

Selecting any of the options except "Dismiss/Convert No Funds" displays additional data that was previously entered, and calculated values based on them:

Case No.	No Action	Report of No Distribution (NDR)				Initial Report	Continue To	Date	Time	AM/PM
		No Funds	Dismiss/Convert No Funds	Dismiss/Convert Funds	Min Funds					
07-10012-7 Madeleine Martin and Mark Martin										
			Real Property (6A)	1000.00	Personal Property (6B)	5000.00	Assets Exempt (6C)	0.00	Assets Abandoned	6000.00
Claims Discharged 16712.00			Secured Claims (6D)	12345.00	Unsecured Priority Claims (6E)	4367.00	Unsecured Nonpriority Claims (6F)	0.00	Claims Scheduled	16712.00

Case No.	No Action	Report of No Distribution (NDR)				Initial Report	Continue To	Date	Time	AM/PM
		No Funds	Dismiss/Convert No Funds	Dismiss/Convert Funds	Min Funds					
07-10012-7 Madeleine Martin and Mark Martin										
Assets Collected										

Case No.	No Action	Report of No Distribution (NDR)				Initial Report	Continue To	Date	Time	AM/PM
		No Funds	Dismiss/Convert No Funds	Dismiss/Convert Funds	Min Funds					
07-10012-7 Madeleine Martin and Mark Martin										
Assets Collected			Real Property (6A)	1000.00	Personal Property (6B)	5000.00	Assets Exempt (6C)	0.00	Assets Abandoned	6000.00
Claims Discharged 16712.00			Secured Claims (6D)	12345.00	Unsecured Priority Claims (6E)	4367.00	Unsecured Nonpriority Claims (6F)	0.00	Claims Scheduled	16712.00

The calculated values may be modified.

If the user selects one of the NDR options, the values in the editable fields are saved in a set of variables when the screen is submitted:

Variable	Value
no_months_pending	The number of months the case was pending
assets_abandoned	The dollar value of assets that were abandoned
assets_exempt	The dollar value of claimed exemptions
claims_scheduled	The dollar value of claims scheduled to be paid
claims_discharged	The dollar value of claims discharged without payment
funds_collected	The dollar value of funds collected.
trustee_name	The name of the user docketing the event. (usually the trustee)

As before, a docket entry is automatically made for each case on which there is an action, as specified in one of the "TR7" Site table entries; docket text definitions use the variables shown above. See "Site Table" in this summary section for new "TR7" entries; see the Configuration section for details of docket events used by this process.

- The new TrNoDistribution DPF makes it possible to collect the same data as described above for the Trustee's 341 Filings program, but for a single case. It is included in four individual "no distribution" events corresponding to the four possible actions; in each of these events, the DPF's parameter specifies which set of fields will be displayed. These events are the same ones whose docket text definitions are used by the Trustee's 341 Filings program.

- Previously, the UpdateJudTr341Info DPF always updated the count of cases assigned to a trustee or judge who was terminated earlier in the same event. Now, the count is adjusted if the termination was recorded via the TermTr or TermJud DPF but not if it was recorded by the EditAutoAssign DPF (which has already adjusted case counts).

- Automatic Docketing Interface (ADI)

  *See Appendix A of the **CM/ECF System Administrator's Guide** for a complete list of ADI tags.*

  - The "closecase" docket function may now include the "dispositionDate", "dispositionDateJoint", and "dispositionCodeJoint" tags. If either dispositionDate or dispositionCode is included, both must be given; likewise for dispositionDateJoint and dispositionCodeJoint.

  - The "modcase" docket function may now include the "dispositionDate", "dispositionDateJoint", "dispositionCode", "dispositionCodeJoint", "dateDischargeJoint", and "dateDismissJoint" tags. For open cases and for cases closed with the 3.3 version of the application, if either dispositionDate or dispositionCode is included, both must be given; likewise for dispositionDateJoint and dispositionCodeJoint.

- These tags for the “closecase” docket function are no longer valid:

grossReceipts	unsecuredDistr	trusteeCh9_11Comp	distr7_9_11
totalTrusteeComp	equitySecurityDistr	trusteeCh12Comp	distr12_13
trusteeAttyFees	otherPayments	trusteeCh13 Comp	debtorPayments
debtorAttyFees	totalDistr	otherProfFee	securedClaims
securedDistr	planConfirmed	totalExp	priorityClaims
priorityDistr	trusteeCh7Comp	subTotalDistr	unsecuredClaims

- Notice of Electronic Filing (NEF)

  - Previously, only the name and email address was shown in the list of recipients (and names of those not notified electronically). Now, an attorney recipient also shows “on behalf of” and the type and name of the party represented; if multiple parties are represented, only the first one is shown from a list sorted by attorney last name, party role description, party first name, and party last name. MR 1503

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    wradams@comcast.net

  - Previously, an outside user who clicked a document link in the NEF multiple times was sometimes not allowed the appropriate “free look”. Instead, he saw an error message: “Could not display /tmp/XXXXX-X-ecf.pdf, it does not exist." This has been corrected.

  - Previously, an outside user who clicked a document link in the NEF for a “free look” was being forced to enter a PACER login if they were using Internet Explorer. This has been corrected. MR 2254

Noticing

- There are new properties that can be included in a template:

  dispMethjt - the disposition for the joint debtor
  bkDscDatejt - the date on which the joint debtor was discharged
  bkDsmDate - the date on which the case or first debtor was dismissed
  bkDsmDatejt - the date on which the joint debtor was dismissed

  For the three “bk” properties above, “N/A” will be displayed on the notice (and in the EDI section of the BNC data file) if the corresponding database field is null; this is now true for the existing “bkDscDate” property as well. Elsewhere in the application, the DateDispJdb and DispNullText site table entries may affect the display of disposition/discharge/dismissal data; however, those entries are not considered when any of the properties listed above are included in a notice.

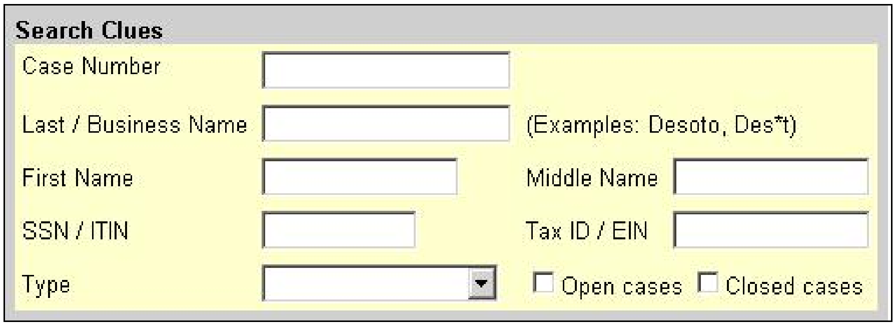
  Refer to the Configuration section for associated changes.

- The release includes updated standard templates for the Proof of Claim (b10.jsp) and the Notice of Chapter 11 Bankruptcy Case (b9f.jsp).

- A value for “Asset Notice” is no longer required for opening an involuntary case [see Case Opening]. However, a value is needed for an EDI notice, so EDI data now includes a value of “n” for a chapter 7 case and “y” for a chapter 11 case.

Query

- Check boxes for open and closed cases have been added to the selection screen. MR 1303



- For a bankruptcy case that was closed with the 3.3 version of the application, the abbreviated case data displayed at the top of the screens now includes the dismissed date; discharged and dismissed dates for the joint debtor are displayed for a joint case. MR 642

- Case Summary

  The discharged date, dismissed date, and the disposition for the joint debtor are displayed for a joint bankruptcy case if the case was closed with the 3.3 version of the application. MR 642

- Associated Cases

  Closed cases are now marked with “(closed)” after the case title. If the case has been archived, court users will see “(archived)” instead. MR 2065

- Status

  Previously, if the case status (stored in the database as a code) did not have a corresponding description in the codes table (StatusType), the Status column was blank. Now the status code is displayed if there is no description. MR 2069

Reports

[In alphabetical order by name of report]

- <u>AO Statistical Reports</u>

  - The following items are no longer required for an involuntary case: Prior filing within 8 years, Asset notice, Estimated number of creditors, Estimated Assets, Estimated Liabilities. EMR 2062

  - The following items are no longer included in the Bankruptcy Closed Cases Report or the corresponding data file:

    Receipts, Trustee Comp, Trustee Aty Fees, Debtor Aty Fee Comp, Other Prof Fee Expenses, Secured Distributions, Unsecured Distributions, Priority Distributions, Equity Security Distributions, Debtor Distributions, and Other Distributions.

  .

  - Disposition date (collected via the TermCaseBk DPF) is now included in the statistics file and reports. For a joint bankruptcy case, the disposition date and disposition for the joint debtor are also reported. Appropriate validations have been added for these fields. MR 936, MR 1910

  - If a disposition is set and the case is closed on different days within the same month, the disposition is only reported through the case closing record.

  - The header record in the data file now includes counts of each record type. Also, the original filing date is reported for opened, changed, and closed cases.

- <u>Automatic Discharge/Closing</u>

  - When a case is closed, the disposition date for the debtor (bk_date_disp) is now set to the current date; for a joint case, the disposition date and the disposition method for the joint debtor (bk_date_disp_jt, bk_disp_method_jt) are given the same values as for the primary debtor.

  - The disposition method and dismissed date for the joint debtor are now considered when eligibility for discharge is evaluated: if <u>either</u> debtor has a disposition value or a dismissed date, the case will be eliminated via the "standard criteria" and thus will not appear on the "ineligible" list.

  - The language in error messages 28-29, 31-32, and 36-37 has been revised in accordance with the addition of data for the joint debtor.

  - Changes to the style of column headers and to the font have been made as a part of an ongoing effort to standardize the format of CM/ECF reports.

- Calendar – Daily

  The “Unassigned” option in the judge selection list is now named “Unassigned hearing judge”

- Calendar – Monthly

  - The number of the last case requested in the current CM/ECF session is now filled in by default. MR 2114

  - The “Unassigned” option in the judge selection list is now named “Unassigned hearing judge”.

- Calendar Events

  - Previously, judge selection applied only to the judge assigned to the matter (hearing judge). Now, the user can designate whether the hearing judge, the case judge, or both should be considered; that portion of the selection screen is shown below. The “Unassigned” option in the judge selection list is now named “Unassigned hearing judge”. EMR 2116

  - The number of the last case requested in the current CM/ECF session is now filled in by default. MR 2114

- Case Flags

  - For a joint bankruptcy case that was closed with the 3.3 version of the application, the discharged and dismissed dates for the joint debtor are displayed.

  - Changes to the style of column headers and to the font have been made as part of an ongoing effort to standardize the format of CM/ECF reports.

- <u>Cases Report</u>

  - If a joint bankruptcy case was closed with the 3.3 version of the application, the joint debtor's disposition, discharged date, and dismissed date are displayed in addition to those items for the first debtor. The "data only" output also includes these items. In addition, the format of the data record is the same for all types of cases, and whether or not party information is requested; previously, the number and order of the fields was different for adversary and bankruptcy cases.

    These are the fields in the new data record:

1. Formatted case number with 2-digit year
2. Formatted case number with 4-digit year
3. [CM/ECF internal]
4. If this is a bankruptcy case, the chapter under which it was filed.
5. If this is a bankruptcy case that has been converted, the previous chapter.
6. If this is a bankruptcy case, the date on which an order of conversion was filed.
7. If this is a bankruptcy case, the date on which the case or the first debtor was discharged.
8. Date on which the case or the first debtor was dismissed.
9. Date on which the case was filed or reopened.
10. Date on which the case was entered into CM/ECF.
11. Date on which the case was closed.
12. The disposition code for the case, or for the first debtor in a joint case.
13. Code that identifies the type of case, "ap" = adversary proceeding, "bk" = bankruptcy, "mp" = miscellaneous proceeding.
14. If this is a bankruptcy case, the trustee's last name.
15. Judge's last name
16. If this is a bankruptcy case, the name of the county in which it was filed.
17. The name of the office in which the case was filed.
18. If this is a bankruptcy case, status of filing fee payment: "paid", "installment", or blank.
19. If this is a bankruptcy case, are there assets in the case? "yes", "no", or blank.
20. If this is a bankruptcy case, the disposition of the case or of the first debtor (e.g., "Discharge granted").
21. If this is a joint bankruptcy case, the discharge date of the joint debtor.
22. If this is a joint bankruptcy case, the dismissal date of the joint debtor.
23. If this is a joint bankruptcy case, the disposition code for the joint debtor.
24. If this is a joint bankruptcy case, the disposition for the joint debtor.
25. If this case is an adversary proceeding, a code for the divisional office in which the bankruptcy case was filed.
26. If this case is an adversary proceeding, the sequence number for the related bankruptcy case.
27. If this case is an adversary proceeding, the year (1 or 2 digits) of the related bankruptcy case.
28. If this case is an adversary or miscellaneous proceeding, its disposition (e.g., "Dismissed for want of prosecution").
29. First name
30. Middle name
31. Last name
32. Generation
33. Office or agency
34. 1st line of address
35. 2nd line of address

36. 3rd line of address
37. City
38. State
39. Zip code
40. Country
41. Phone
42. Social Security Number (the first 5 characters are masked for public users)
43. Tax ID
44. Sequence number of the party within the case
45. The role of the party in the case
46. Short title of the case (blank when party information is included)

- When a discharged or dismissed date is specified on the selection screen, the data for both debtors in a joint case is checked.

- Changes to the style of column headers and to the font have been made as part of an ongoing effort to standardize the format of CM/ECF reports.

- Claims Activity

  - Previously, administrative claims were not displayed on the report. Now, "Admin claimed" and "Admin allowed" are shown. MR 1722

  - Previously, "Amended by No." was shown (whether or not an amendment had been filed). This item is no longer included in the report.

- Claims Register

  - Previously, when a claim was transferred to an administrative creditor, that creditor was not identified with the "ADMINISTRATIVE" label. This has been corrected.

  - An error message was displayed if "created by" data was missing from the claims record. This no longer occurs. MR 1847

  - If transferee/transferor data was missing from the transfer record, some creditor data was not shown, and an error message was displayed when the "Claimant History" link was selected. This has been corrected.

  - If a claim was amended/transferred and the original claim was subsequently deleted, the history section no longer showed all of the activity. Now, activity is shown if it occurred after the amendment/transfer; however, it is recommended that a base claim not be deleted so that the full history is retained.

  - An error message was displayed if the name of the creditor who transferred a claim had been modified (either in the creditor record or in the docket text for the transfer). This no longer occurs. MR 2118

- A SQL error message was displayed on the Claim History screen if the claim did not have a value for "Change Made by" (null value cl_created_by field in the claims record). This no longer occurs.

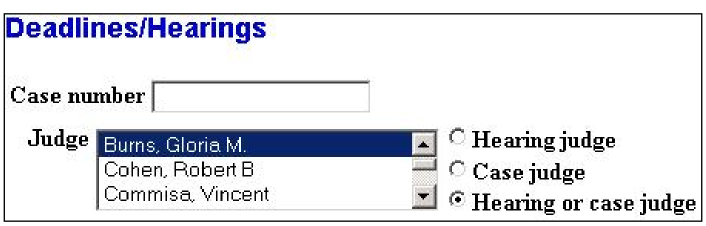
- A change of creditor is shown when the Details link of a claim's history is clicked, with the "from" and "to" names. For consistency, the label "To:" has been changed to "TO:".

- When the Claims Register was produced for a specific creditor number or creditor name, it sometimes included claims that were previously owned by that creditor, and showed him as the owner; the "Claimant History" link was not shown. This occurred only if the owner had been changed through an edit or amendment. Now, only claims whose current owner matches the specified creditor are listed, and data and links are correctly displayed.

- When a user clicks a link for a claim document, the claim may be displayed with a PDF header, depending on the application configuration and the user's preferences; the header may include the claim number and part number (e.g., Proof of Claim # 4-1). However, under certain circumstances the header may show only the claim number or only the part number (when an inside user selects one of the editing options "Edit claims", "Modify the description of claims", "Delete attachment(s)", or "Delete claims"). To view the document with both claim and part numbers, right-click the link and open the document in a new tab or window.

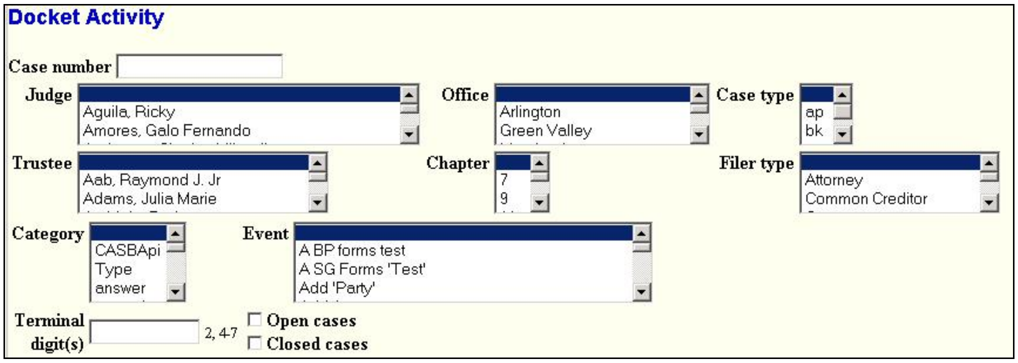
• <u>Deadlines/Hearings</u>

Previously, judge selection applied only to the hearing judge. Now, the court user can designate whether the hearing judge, the case judge, or both should be considered; that portion of the selection screen is shown below. The "Unassigned" option in the judge selection list is now named "Unassigned hearing judge". EMR 2125



- <u>Docket Activity</u>

  ➢ Check boxes for open and closed cases have been added to the selection screen; the top portion of the selection screen is shown below. MR 739



  ➢ Previously, the user could select by event category OR by event. Now, both selection criteria can be used. MR 1961

  ➢ Previously, the event name was displayed in the Category/Event column only when the Summary Text option was selected. Now, event name is shown for both the Summary Text and the Full Docket Text options. MR 2063

- <u>Docket Report</u>

  ➢ PACER users were sometimes being charged for extra pages when the selected case had a large number of parties and/or associated cases. This no longer occurs. EMR 2061

  ➢ For a bankruptcy case that was closed with the 3.3 version of the application, the disposition is shown; for a joint case, disposition, discharged date and dismissed date for the joint debtor are displayed.

  ➢ Previously, the size of each attached PDF document included in a Docket Report was calculated when the report was produced. Now, the document sizes are calculated only when the "View multiple documents", "Create Record on Appeal" or "Create Appendix" option is selected.

- Reportable Matters Under Advisement

  If multiple documents are filed with a matter listed on the report, the Notes column shows the number of the main document and the Category and Description column shows the number(s) of any attachments. Previously, only the number of the main document was a link to the PDF. Now, attachment numbers are also links.

Utilities

- <u>Archiving</u>

  - An email message is sent when the amount of data in the archive directory accumulates to a specified amount. Previously, the sender of this message was given as "Archiver@uscourts.gov" (an invalid address), and the message had no content. Now, the sender is set to the value of the ScheduleReportFromMail site table entry, and the body of the message provides a detailed description.

  - Previously, the party_derived records were deleted from the live server when a case was archived, so that a VCIS search for a participant's name did not find the case. Now, party_derived records are kept and VCIS finds the case.

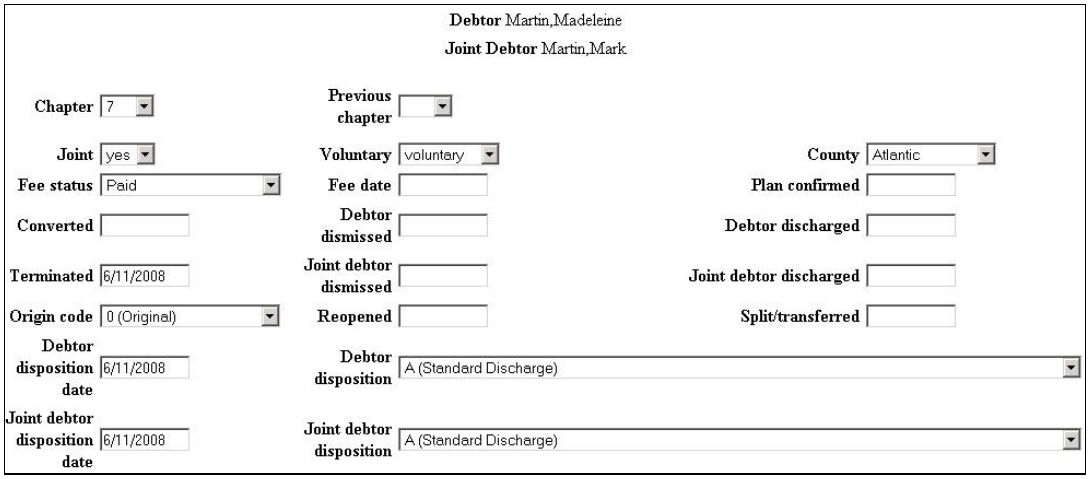
- <u>Conflict Checking</u>

  - The Events column on the report (shown only when it is produced for a single case, or for a single day or date range), showed no information for a conflict between an existing party and a newly-added hearing judge. The Events column now says "Party added to case."

  - The report did not identify conflicts between the filer of an event and the hearing judge for that matter. This has been corrected.

- <u>Edit Case Data</u>

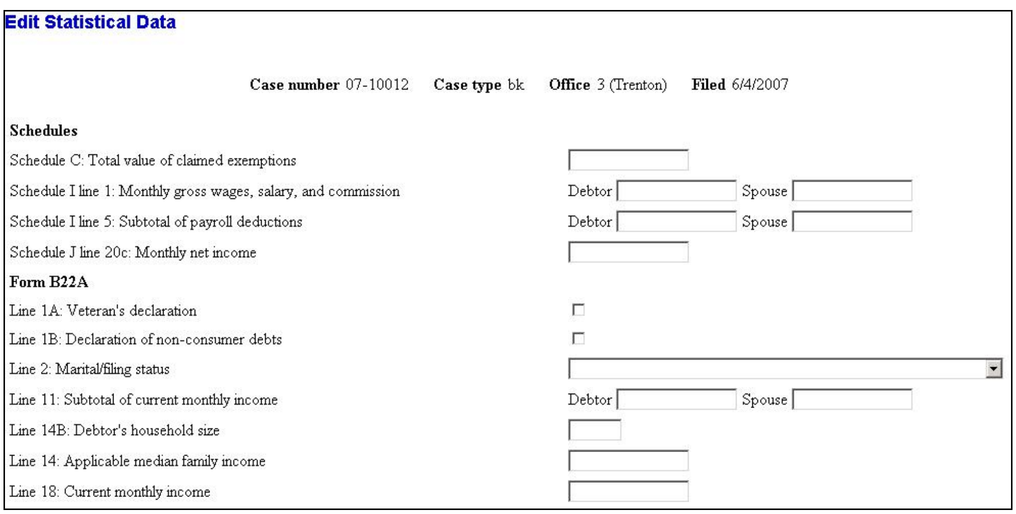
  - For bankruptcy cases, some labels on the first screen have been changed to "Debtor dismissed", "Debtor discharged", and "Debtor disposition". "Debtor disposition date" has been added, and is required if a disposition is selected. For a joint case, "Joint debtor dismissed", "Joint debtor discharged", "Joint debtor disposition date", and "Joint debtor disposition" also appear. If a joint case was closed with the 3.3 version of the application, a warning message is displayed if neither debtor has values for disposition date and disposition. Also, debtor names have been added to this screen. MR 936



- When the application is configured to send an NEF for case data modifications (EditNotify codes table entry for “csdata”), email notification is no longer generated if disposition or disposition date are modified. Notification is now generated if the joint debtor’s discharged date or dismissed date changes.

- If the user checks the “Edit statistical information” box, the statistics screen (Nature of debt, Asset notice, etc.) is displayed. This screen no longer includes data for fees, expenses, distributions, etc.

- The next statistical information screen (Prior filing, Real Property, etc.) now includes a checkbox for “Edit additional statistical information”; if this is checked, a third screen of schedule data is displayed (this example shows part of the screen for a Chapter 7 case; different items are displayed for different chapters):



- On the statistical data screens, blank values for these items are now allowed for an involuntary case: Asset notice, Number of creditors, Estimated Assets, Estimated Liabilities, Prior filing within 8 years. EMR 2062

- <u>Edit Case Participants</u>

  When the “Modify Attorney” option is selected, a list of attorneys is displayed. Previously, only the attorney’s last and first names were shown; now, middle name and generation are included. MR 1980

- <u>Edit Claims</u>

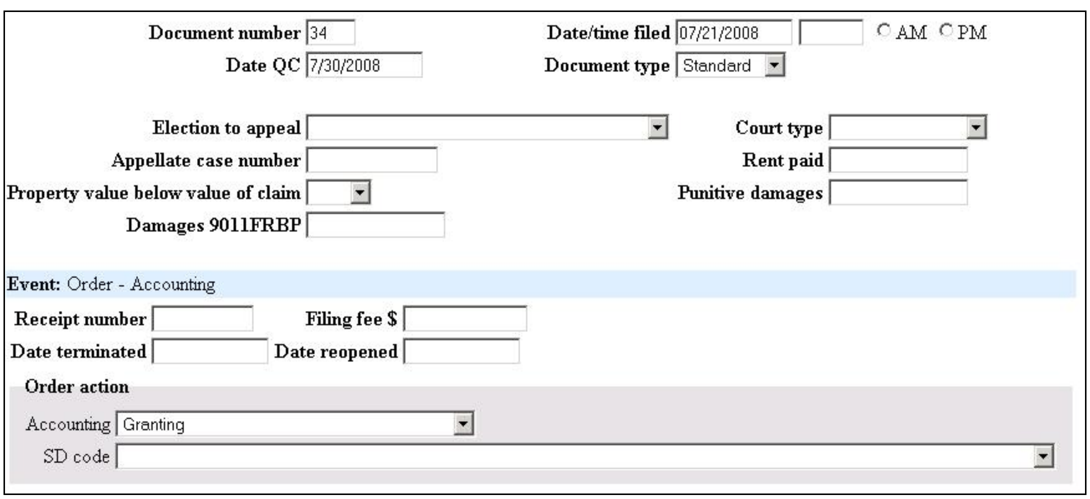
  Previously, modifications were not saved if a claim had special characters (such as an asterisk) in the description. Now, edits for such claims complete successfully. MR 2135

- <u>Edit Docket Entries</u>

  - Previously, if a document for an entry was replaced (“Add a document” followed by “Delete a document”), the new document did not have the same document number as the original. Now, the same document number is assigned. MR 526

  - When an event that relates to a prior event was selected, some data for the selected event was not available for editing (e.g., termination date). Now, data for both the selected event and the related event is presented. EMR 2104 (partial)

  - The format of the screen for “Edit All Docket Entry Information” has been modified to more clearly show items which are associated, such as the order action and SD code, and to enhance usability:



- Edit Document Type Table

  The process by which a user unloads the table for viewing or saving into a file has been simplified. The selection screen now offers two options:

Unload the Document Type Table to the screen
Unload the Document Type Table to a file

  These options are also available directly from the Utilities menu. MR 2070

  Refer to the Configuration section for associated changes.

- Nonworking Days

  The option labeled "Enter the year for generating non-working day weekends" has been renamed "Generate non-working day weekends and fixed-date holidays in a year"; New Year's Day, Independence Day, and Christmas day are automatically set up as non-working days. MR 358

- Quality Control Editor

  - Previously, the user could select by event category OR by event. Now, both selection criteria can be used.

  - On the editing screen, the "View QC and edit history" button is now a link. Instead of displaying the history in a popup window, the link displays appropriate items on a System Transactions report (those matching the specifications used on the QC selection screen). The original filing is now shown on that report along with those transactions which have modified it. Note: transactions on the report with an ID of 0 are the result of an entry having been marked as checked or rechecked for quality control.

  - For joint bankruptcy cases closed after 3.3 is installed, joint debtor disposition is now displayed under the Case Data heading and can be modified on the Case Data screen.

  - Changes in retrieval of log information have been made to improve performance.

- System Administrator Reports / System Transactions

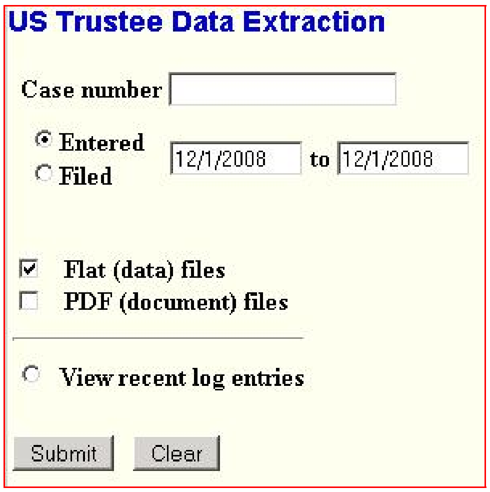
  Previously, the user could select by event category OR by event. Now, both selection criteria can be used.

- System Administrator Reports / Unusual Activity

  A time value of "00:00" was incorrectly flagged as an error. This no longer occurs.

- US Trustee Data Extraction

  - ➢ Previously, selection was only by a single date; now, selection criteria include case number and a range of entered or filed dates:



  - ➢ For the 3.2 release, the joint debtor's disposition was added to the file with a null value (after the original disposition, cs_disp_method); this field is now populated. Also, the new fields cs_date_dismiss_jt and cs_date_discharge_jt are included in the file.

Miscellaneous

- A variety of changes have been made throughout the application to improve its performance.

  - Previously, output which included document links (such as the Docket Report) was displayed only after the values for all such links were generated. Now, the value for a document link is generated only if the user clicks or hovers over the link.

  - Site table entries related to Judge/Trustee Assignment are no longer included in the context file, which saves the current runtime environment between screens.

  - The major JavaScript libraries have been consolidated to reduce the number of libraries that must be loaded.

- Previously, the application tracked only one set of data items for the discharge, dismissal, and disposition of a bankruptcy case. Now, these items are recorded for each debtor in a joint case. Many parts of the application display the data for both debtors.

  However, the display is misleading for cases that were dismissed or discharged prior to the CM/ECF 3.3 installation (and therefore do not have this data for each debtor) but are still open or have been reopened. For these cases, labels for joint debtor data are shown, but with "N/A", "None", or no value – thus it appears that the joint debtor has not been dismissed or discharged when that is not the case.

  Refer to the Configuration section for information about adding data to these cases.

- PACER

  When a user displayed a claim document, the charges were not being limited to 30 pages (the receipt showed the correct charges but Billing History did not). This has been corrected.

- PDF documents produced with some scanners had PDF headers that were incorrectly positioned. Headers are now positioned correctly for all scanned documents. MR 2108

- The SyncDocuments process could not always be restarted with the RunSyncDocuments script. The process can now be restarted consistently. See the ***CM/ECF System Administrator's Guide*** for more information about SyncDocuments.

- This release includes a new version of the UpdateStats script (run weekly via a cron job) which updates Informix database statistics in accordance with IBM's recommendations. See the ***CM/ECF System Administrator's Guide*** for more information about UpdateStats.

  Refer to the Configuration section for instructions on running UpdateStats.

- When a document with attachments is accessed via a link on a Notice of Electronic Filing or Notice of Claims Filing, the Document Selection Menu is displayed. A message including the phrase "without incurring a PACER fee" was previously shown under all circumstances. Now, different messages are displayed, depending on whether any of the documents can be viewed for free.

- When a document is accessed via a link on a Notice of Electronic Filing or Notice of Claims Filing, "one free look" is allowed. In some circumstances, a user was being allowed additional free looks. This has been corrected.

- US Party/Case Index

  For a joint bankruptcy case that is open, or was closed with the 3.3 version of the application, the dismissed date, discharged date, and disposition for the joint debtor are included in the data file; the joint case flag has also been added.

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DPFs

Entries in the DPF table are automatically made for these new DPFs during installation.

EOUST_stats	Collects a variety of data from forms/schedules filed in a bankruptcy case.
TrNoDistribution	Collects data for the trustee's report of no distribution.

Site Table

- This entry was created in Release 3.2, but its value is modified to be the 3.3 installation date:

DateDispJdb	For joint cases closed on or after this date, a warning is issued if a disposition type and date are not given for either the debtor or the joint debtor; both the debtor's and the joint debtor's dispositions are shown on reports when either disposition is not null. This value also affects the entry and display of other data for joint bankruptcy cases that have been closed [DetailCases DPF, TermCase DPF, ADI, AO Statistical Reports, Cases Report, Case Flags Report, Docket Report, Query-Case Summary, Query header, Edit Case Data, Quality Control Editor, US Party/Case Index, VCIS].

Note: The phrase "closed with the 3.3 version of the application" is used throughout this document. This is a simpler way of saying "closed on or after the date in the DateDispJdb site table entry".

- This entry should already exist, but the 3.3 installation process will create it (with a value of "None") if necessary:

DispNullText	The text that is displayed in various places in the application when one of the debtor's dispositions is blank or null [DetailCases DPF, Cases Report, Case Flags Report, Docket Report, Query-Case Summary, Query header, Quality Control Editor, US Party/Case Index, VCIS].

- This entry is optional. *Refer to the Configuration section (Miscellaneous).*

NoPulldownMenus	If this entry exists and has a non-null value, cascading menus are disabled.

- The following new entries are added by the installation process. *Refer to the Configuration section for associated changes.*

TR7NA_nofund	Type and subtype of the docket event "Trustee's Report of No Distribution - no funds" (trustee,nofund)
TR7NA_dcnofund	Type and subtype of the docket event "Trustee's Report of No Distribution - dismiss/convert no funds" (trustee,dcnofund).
TR7NA_dcfund	Type and subtype of the docket event "Trustee's Report of No Distribution - dismiss/convert funds" (trustee,dcfund).
TR7NA_minfund	Type and subtype of the docket event "Trustee's Report of No Distribution - min funds" (trustee,minfund)

- The value of the "TRDEFAULT" entry may be modified; if it is set to "TR7NA", it will be changed to "TR7CONT". The "TR7NA" entry is deleted.

Codes Table

- New rows with type "dispbk" are added by the installation process:

Code	**Translation**
T	Dismissed for failure to make plan payments
U	Dismissed for failure to pay filing fee and to file information
N	Judgment
X	Filed in error
Z	Closed in error

Note: before reopening a case that was closed in error, be sure to set the disposition code to "Z" so that it will be correctly reported to the Statistics Division.

- The row with type "dispbk" and code "H" is modified so that the translation reads "Dismissed for failure to pay filing fee".

Refer to the Configuration section for associated changes.

Database Changes

See the ***CM/ECF Database Definitions Guide*** for a full description of the database.

- **New fields**

case

cs_date_dismiss_jt	DATE	Y	Filing date of the docket entry that dismissed the joint debtor.
cs_date_discharge_jt	DATE	Y	Filing date of the docket entry that discharged the joint debtor.

This field was added in Release 3.2 but is first being used in Release 3.3:

cs_disp_method_jt	CHAR(1)	Y	The disposition code for the joint debtor.

sardbk

These fields were added in Release 3.2 but are first being used in Release 3.3:

bk_date_disp	DATE	Y	Disposition date for the case or for the first debtor.
bk_disp_method_jt	CHAR(1)	Y	The disposition code for the joint debtor.
bk_date_disp_jt	DATE	Y	Disposition date for the joint debtor.

These fields are added at the end of the record for Release 3.3:

bk_tot_claim_exempt	DECIMAL (14, 2)	Y	Total value of claimed exemptions (Schedule C).
bk_sched_i_mo_income_d	DECIMAL (14, 2)	Y	Debtor’s monthly Income (Form B6I, Line 1)
bk_sched_i_mo_income_s	DECIMAL (14, 2)	Y	Spouse’s monthly Income (Form B6I, Line 1)
bk_mo_payroll_deduct_d	DECIMAL (14, 2)	Y	Debtor’s monthly payroll deduction (Form B6I, Line 5)
bk_mo_payroll_deduct_s	DECIMAL (14, 2)	Y	Spouse’s monthly payroll deduction (Form B6I, Line 5)
bk_mo_net_income	DECIMAL (14, 2)	Y	Monthly net income (Form B6J, Line 20C)
bk_agr_liq_debt_two_mil	CHAR(1)	Y	Value is “y” if “Debtor's aggregate non-contingent liquidated debts are less than $2,190,000” is checked (Form B1).
bk_vets_decl_exempt	CHAR(1)	Y	Value is “y” if “Veteran’s Declaration” is checked (Form B22A, Line1A)
bk_decl_non_consumer	CHAR(1)	Y	Value is “y” if “Declaration of non-consumer debts” is checked (Form B22A, Line 1B)
bk_marital_filing_status	CHAR(1)	Y	Marital/filing status: a=unmarried; b=married, filing separately w/ separate households; c=married, filing separately w/o separate households; d=married, filing jointly (Form B22A Line 2)
bk_subtot_cur_mon_inc_d	DECIMAL (14, 2)	Y	Subtotal of debtor’s current monthly income (Form B22A Line 11)
bk_subtot_cur_mon_inc_s	DECIMAL (14, 2)	Y	Subtotal of spouse’s current monthly income (Form B22A Line 11)
bk_median_fam_income	DECIMAL (14, 2)	Y	Applicable median family income (Form B22A, Line 14)
bk _fam_size_for_income	SMALLINT	Y	Debtor’s household size (Form B22A, Line 14 B)

bk_mo_income_after_deduct	DECIMAL (14, 2)	Y	Current monthly income for § 707(b)(2) (Form B22A, Line 18)
bk_natl_stds_costs	DECIMAL (14, 2)	Y	National standard amount for food, clothing and other items (Form B22A, Line 19A)
bk_natl_stds_fam_members_jr	DECIMAL (14, 2)	Y	National standard amount for health care, household members under 65 (Form B22A, line 19B c1)
bk_natl_stds_fam_members_sr	DECIMAL (14, 2)	Y	National standard amount for health care, household members 65 and older (Form B22A, line 19B c2)
bk_loc_stds_non_mtg	DECIMAL (14, 2)	Y	Local standard amount for housing and utilities, non-mortgage (Form B22A, Line 20A)
bk_loc_stds_mtg	DECIMAL (14, 2)	Y	Local standard amount for housing and utilities, net mortgage/rent (Form B22A, Line 20B)
bk_loc_stds_num_vehicle_use	SMALLINT	Y	Number of vehicles for which debtor pays an operating expense (Form B22A, Line 22A)
bk_loc_stds_trans	DECIMAL (14, 2)	Y	Local standard amount for vehicle operation or public transportation (Form B22A, Line 22A)
bk_loc_stds_public_trans	DECIMAL (14, 2)	Y	Local standard amount for additional public transportation (Form B22A, Line 22B)
bk_loc_stds_num_vehicle_own	SMALLINT	Y	Number of vehicles for which debtor pays an ownership/leasing expense (Form B22A, Line 23)
bk_veh1_net_exp	DECIMAL (14, 2)	Y	Net ownership/lease expense for Vehicle 1 (Form B22A, Line 23C)
bk_veh2_net_exp	DECIMAL (14, 2)	Y	Net ownership/lease expense for Vehicle 2 (Form B22A, Line 24C)
bk_tot_exp_suba	DECIMAL (14, 2)	Y	Total expenses allowed under IRS standards (Form B22A, Line 33)
bk_education_exp	DECIMAL (14, 2)	Y	Education expenses for dependent children under 18 (Form B22A, Line 38)
bk_addl_food_cloth	DECIMAL (14, 2)	Y	Additional food and clothing expense (Form B22A, Line 39
bk_tot_exp_subb	DECIMAL (14, 2)	Y	Total additional expense deductions under § 707(b) (Form B22A, Line 41)
bk_tot_deduct_subc	DECIMAL (14, 2)	Y	Total deductions for debt payment (Form B22A, Line 46)
bk_tot_deduct	DECIMAL (14, 2)	Y	Total of all deductions allowed under § 707(b)(2) (Form B22A, Line 47)
bk_mo_disp_income	DECIMAL (14, 2)	Y	Monthly disposable income under § 707(b)(2) (Form B22A, Line 50)
bk_60mo_disp_income	DECIMAL (14, 2)	Y	60-month disposable income under § 707(b)(2) (Form B22A, Line 51)
bk_init_presump	CHAR(1)	Y	Initial presumption determination (Form B22A, Line 52)
bk_tot_unsec_debt	DECIMAL (14, 2)	Y	Total non-priority unsecured debt (Form B22A, Line 53)
bk_threshold_debt_paymt	DECIMAL (14, 2)	Y	Threshold debt payment amount (Form B22A, Line 54)
bk_secondary_presump	CHAR(1)	Y	Secondary presumption determination (Form B22A, Line 55)

- Indices on these fields are added to the **pacer_billing** table: pb_sent_to_psc; pb_create_date and pb_create_time (separately and in combination).

- An index on ug_prid is added to the **user_group** table.

- The logic for the **dkttext** view is being changed. Docket text records related to "virtually archived" cases (i.e., cases archived pre-3.2 using the Records Management menu) are now included in the view.

- Rows in the **pacer_program** table for the Docket Activity Report and for Query are modified to include the new open/closed criteria in pp_runtime_parms.

- New rows are added to the **dpf** table for EOUST_stats, TrNoDistribution

- The installation process changes the specification for "next extent size" of the **log_document** and **pacer_billing** tables to 300000.

- The installation process creates a new entry in the **menu** table for "Unload the Document Type Table to a file" (DocTypeFile.pl), and for "Special Joint Cases Report". They are placed on the Utilities menu (New R3.3 Menu Items). Administrator and Judge groups are given permission for the unload program, and the Administrator group for the special report. Also, the name of "Unload a Document Type Table" is changed to "Unload the Document Type Table to the screen".

  Refer to the Configuration section for associated changes.

Configuring Bankruptcy Release 3.3

This section describes configuration changes required for Bankruptcy Release 3.3.

Docketing

See SDSD's "Release Resources" page (http://training.aotx.ao.dcn/coursedesc.asp?COURSEID=657) *for complete, detailed information about dictionary changes.*

Here are some highlights of the dictionary changes that you may need to make:

- Add the EOUST_stats DPF to the lead "volp" events for case opening (chapters 7, 11, 12, 13). In events which include SumSchTotal DPF, you may want to place EOUST_stats just after it. EOUST_stats should be followed by the EndScreen DPF. Note: do **not** add the EOUST_stats DPF to lead events used by case upload (specified in site table entries LeadCsUpldChapter?Event).

EOUST_stats	
Purpose	Collects a variety of data from forms/schedules filed in a bankruptcy case.
Parameters	None.
Processing effect	Displays a screen for entry of the fields (varies by chapter). Existing values, if any, are shown.
Database effect	Updates the sardbk record.
Docket text effect	None.
Constraints	Should be followed by the EndScreen DPF.

- Create a simple event which allows for the updating of the EOUST data. Below are suggested values to be used.

Type/subtype:	**`misc/updeoust`**
Functions:	**`file;EOUST_stats;`**
Select Text:	**`Update EOUST Stats`**
Docket Text:	**`EOUST Statistical information updated.`**
Summary Text:	**`Update EOUST Stats`**
List:	**`misc`**

This event might be used when a case is converted. Note: the DPF should not be included in the "order to convert" event.

- Modify the definition of events that discharge or dismiss the debtor to update the disposition and disposition date for the debtor and the joint debtor. Here is a possible definition for an order on a motion to dismiss a debtor:

```
file;
doc(Paper3);
If2(IsOrderAction('Granting'));
   If2(IsValue('case','cs_joint','y'));
      List('Which debtor is being dismissed?','party','first debtor:second debtor:both debtors');
      EndScreen();
   EndIf2;
   If2(IsVariable('party','first debtor','eq') or
       IsVariable('party','both debtors','eq') or
       IsVariable('party','','eq'));
             List('Disposition method for the first debtor:','DispMethod','dispbk');
             SetSardField('bk_disp_method','DispMethod');
             SetSardField('bk_date_disp','DateFiled');
             SetCaseField('cs_date_dismiss','DateFiled');
   EndIf2;
   If2(IsVariable('party','second debtor','eq') or
       IsVariable('party','both debtors','eq'));
            List('Disposition method for the joint debtor:','JtDispMethod','dispbk');
            SetSardField('bk_disp_method_jt','JtDispMethod');
            SetSardField('bk_date_disp_jt','DateFiled');
            SetCaseField('cs_date_dismiss_jt','DateFiled');
   EndIf2;
   TermPty('Granting');
EndIf2;
```

- Events which convert a case may use the EditAutoAssign DPF to make appropriate changes to trustee, judge, or the 341 meeting. Be sure to use the “TermTr” and “Term341” specifications, e.g., EditAutoAssign('TermTr','Term341','SelTr','Set341') – otherwise, an error may occur.

- Define two sets of new events for Chapter 7 Trustee’s Report of No Distribution. One set is used for the automatic docketing of the Trustee’s 341 Filings menu option (as designated in the TR7NA_* site table entries), and uses SatRelSched to satisfy the 341 meeting deadline; the second set is used to record the NDR for a single case and uses RelSched. The event that is docketed automatically via Trustee’s 341 Filings needs to include only SatRelSched in the list of DPFs, since no other DPFs will work. For both sets, the docket text language is identical, and is designed to match that of UST Form 102-7-NDR so be sure to copy it exactly; however, you may add text as indicated (e.g., stating that the Section 341 creditor’s meeting has closed). Since the two sets of events differ in only a few places, you can create one version, then select it and modify the subtype along with those details (in bold on the following 4 pages).

  Note: the old “trustee / narpt” event should no longer be used; you can change the subtype code to “xnarpt” to indicate this.

dismissed or converted, some funds collected

Event used by Trustee's 341 Filings:

Type/subtype	trustee **/ dcfund**
Functions	**SatRelSched('341mtg','sat')**;
Select text	Chapter 7 Trustee's Report of No Distribution - dismissed or converted, some funds collected
Docket text	Chapter 7 Trustee's Report of No Distribution: ~FormatText('I, {trustee_name},')~ having been appointed trustee in the estate of the above-named debtor(s), report that this case was dismissed, converted, or reassigned. I collected funds ~FormatText('totaling: $ {funds_collected}.','Not Available.')~ All funds have been returned or transferred to the successor trustee. All bank statements and canceled checks, if any, have been submitted to the United States Trustee. The bank statements reflect a final zero balance and no other funds or assets of the estate remain in my custody. Pursuant to Fed R Bank P 5009, I hereby certify that the chapter 7 estate of the above-named debtor(s) has been fully administered. I request that I be discharged from any further duties as trustee. *[Insert any additional text at or before this point]* Key information about this case as reported in schedules filed by the debtor(s) or otherwise found in the case record: ~FormatText('This case was pending for {months_pending} months.')~ Assets Abandoned: Not Applicable, Assets Exempt: Not Applicable, Claims Scheduled: Not Applicable, Claims Asserted: Not Applicable, Claims scheduled to be discharged without payment: Not Applicable.
List	**xtrust**

Event for Bankruptcy Events / Trustee list:

Type/subtype	trustee **/ dcfunman**
Functions	**file;RelSched('341mtg','','s');TrNoDistribution('dcfund');Flags(reset,ASSET);**
Select text	Chapter 7 Trustee's Report of No Distribution - dismissed or converted, some funds collected
Docket text	Chapter 7 Trustee's Report of No Distribution: ~FormatText('I, {trustee_name},')~ having been appointed trustee in the estate of the above-named debtor(s), report that this case was dismissed, converted, or reassigned. I collected funds ~FormatText('totaling: $ {funds_collected}.','Not Available.')~ All funds have been returned or transferred to the successor trustee. All bank statements and canceled checks, if any, have been submitted to the United States Trustee. The bank statements reflect a final zero balance and no other funds or assets of the estate remain in my custody. Pursuant to Fed R Bank P 5009, I hereby certify that the chapter 7 estate of the above-named debtor(s) has been fully administered. I request that I be discharged from any further duties as trustee. *[Insert any additional text at or before this point]* Key information about this case as reported in schedules filed by the debtor(s) or otherwise found in the case record: ~FormatText('This case was pending for {months_pending} months.')~ Assets Abandoned: Not Applicable, Assets Exempt: Not Applicable, Claims Scheduled: Not Applicable, Claims Asserted: Not Applicable, Claims scheduled to be discharged without payment: Not Applicable.
List	**trust**

dismissed or converted, no funds

Event used by Trustee's 341 Filings:

Type/subtype	trustee **/ dcnofund**
Functions	**SatRelSched('341mtg','sat')**;;
Select text	Chapter 7 Trustee's Report of No Distribution - dismissed or converted, no funds
Docket text	Chapter 7 Trustee's Report of No Distribution: ~FormatText('I, {trustee_name}')~, having been appointed trustee of the estate of the above-named debtor(s), report that this case was dismissed, converted, or reassigned. I have neither received any property nor paid any monies on account of this estate. Pursuant to Fed R Bank P 5009, I hereby certify that the chapter 7 estate of the above-named debtor(s) has been fully administered. I request that I be discharged from any further duties as trustee. *[Insert any additional text at or before this point]* Key information about this case as reported in schedules filed by the debtor(s) or otherwise found in the case record: ~FormatText('This case was pending for {months_pending} months.')~ Assets Abandoned: Not Applicable, Assets Exempt: Not Applicable, Claims Scheduled: Not Applicable, Claims Asserted: Not Applicable, Claims scheduled to be discharged without payment: Not Applicable.
List	**xtrust**

Event for Bankruptcy Events / Trustee list:

Type/subtype	trustee **/ dcnofman**
Functions	**file;RelSched('341mtg','','s');TrNoDistribution('dcnofund');Flags(reset,ASSET);**
Select text	Chapter 7 Trustee's Report of No Distribution - dismissed or converted, no funds
Docket text	Chapter 7 Trustee's Report of No Distribution: ~FormatText('I, {trustee_name}')~, having been appointed trustee of the estate of the above-named debtor(s), report that this case was dismissed, converted, or reassigned. I have neither received any property nor paid any monies on account of this estate. Pursuant to Fed R Bank P 5009, I hereby certify that the chapter 7 estate of the above-named debtor(s) has been fully administered. I request that I be discharged from any further duties as trustee. *[Insert any additional text at or before this point]* Key information about this case as reported in schedules filed by the debtor(s) or otherwise found in the case record: ~FormatText('This case was pending for {months_pending} months.')~ Assets Abandoned: Not Applicable, Assets Exempt: Not Applicable, Claims Scheduled: Not Applicable, Claims Asserted: Not Applicable, Claims scheduled to be discharged without payment: Not Applicable.
List	**trust**

minimal funds collected

Event used by Trustee's 341 Filings:

Type/subtype	trustee **/ minfund**
Functions	**SatRelSched('341mtg','sat')**;
Select text	Chapter 7 Trustee's Report of No Distribution - minimal funds collected
Docket text	Chapter 7 Trustee's Report of No Distribution: ~FormatText('I, {trustee_name},')~ having been appointed trustee in the estate of the above-named debtor(s) report I collected funds totaling ~FormatText('Funds Collected: $ {funds_collected}')~. After making diligent inquiry into the financial affairs of the debtor(s) and the location of the property belonging to the estate, I have determined that there are insufficient assets to administer. All funds have been returned. All bank statements and canceled checks, if any, have been submitted to the United States Trustee. The bank statements reflect a final zero balance and no other funds or assets of the estate remain in my custody. Pursuant to Fed R Bank P 5009, I hereby certify that the estate of the above-named debtor(s) has been fully administered. I request that I be discharged from any further duties as trustee. *[Insert any additional text at or before this point]* Key information about this case as reported in schedules filed by the debtor(s) or otherwise found in the case record: ~FormatText('This case was pending for {months_pending} months.')~ Assets Abandoned: ~FormatText('$ {assets_abandoned},','Not Available,')~ Assets Exempt: ~FormatText('$ {assets_exempt},','Not Available,')~ Claims Scheduled:~FormatText(' $ {claims_scheduled},','Not Available,')~ Claims Asserted: Not Applicable, Claims scheduled to be discharged without payment:~FormatText(' $ {claims_discharged}','Not Available')~.
List	**xtrust**

Event for Bankruptcy Events / Trustee list:

Type/subtype	trustee **/ minfman**
Functions	**file;RelSched('341mtg','','s');TrNoDistribution('minfund');Flags(reset,ASSET);**
Select text	Chapter 7 Trustee's Report of No Distribution - minimal funds collected
Docket text	Chapter 7 Trustee's Report of No Distribution: ~FormatText('I, {trustee_name},')~ having been appointed trustee in the estate of the above-named debtor(s) report I collected funds totaling ~FormatText('Funds Collected: $ {funds_collected}')~. After making diligent inquiry into the financial affairs of the debtor(s) and the location of the property belonging to the estate, I have determined that there are insufficient assets to administer. All funds have been returned. All bank statements and canceled checks, if any, have been submitted to the United States Trustee. The bank statements reflect a final zero balance and no other funds or assets of the estate remain in my custody. Pursuant to Fed R Bank P 5009, I hereby certify that the estate of the above-named debtor(s) has been fully administered. I request that I be discharged from any further duties as trustee. *[Insert any additional text at or before this point]* Key information about this case as reported in schedules filed by the debtor(s) or otherwise found in the case record: ~FormatText('This case was pending for {months_pending} months.')~ Assets Abandoned: ~FormatText('$ {assets_abandoned},','Not Available,')~ Assets Exempt: ~FormatText('$ {assets_exempt},','Not Available,')~ Claims Scheduled:~FormatText(' $ {claims_scheduled},','Not Available,')~ Claims Asserted: Not Applicable, Claims scheduled to be discharged without payment:~FormatText(' $ {claims_discharged}','Not Available')~.
List	**trust**

no funds

Event used by Trustee's 341 Filings:

Type/subtype	trustee **/ nofund**
Functions	**SatRelSched('341mtg','sat')**;
Select text	Chapter 7 Trustee's Report of No Distribution
Docket text	Chapter 7 Trustee's Report of No Distribution: ~FormatText('I, {trustee_name},')~ having been appointed trustee of the estate of the above-named debtor(s), report that I have neither received any property nor paid any money on account of this estate; that I have made a diligent inquiry into the financial affairs of the debtor(s) and the location of the property belonging to the estate; and that there is no property available for distribution from the estate over and above that exempted by law. Pursuant to Fed R Bank P 5009, I hereby certify that the estate of the above-named debtor(s) has been fully administered. I request that I be discharged from any further duties as trustee. *[Insert any additional text at or before this point]* Key information about this case as reported in schedules filed by the debtor(s) or otherwise found in the case record: ~FormatText('This case was pending for {months_pending} months.')~ Assets Abandoned: ~FormatText('$ {assets_abandoned},','Not Available,')~ Assets Exempt: ~FormatText('$ {assets_exempt},', 'Not Available,')~ Claims Scheduled: ~FormatText('$ {claims_scheduled},','Not Available,')~ Claims Asserted: Not Applicable, Claims scheduled to be discharged without payment: ~FormatText('$ {claims_discharged}','Not Available')~.
List	**xtrust**

Event for Bankruptcy Events / Trustee list:

Type/subtype	trustee **/ nofunman**
Functions	**file;RelSched('341mtg','','s');TrNoDistribution('nofund');Flags(reset,ASSET);**
Select text	Chapter 7 Trustee's Report of No Distribution
Docket text	Chapter 7 Trustee's Report of No Distribution: ~FormatText('I, {trustee_name},')~ having been appointed trustee of the estate of the above-named debtor(s), report that I have neither received any property nor paid any money on account of this estate; that I have made a diligent inquiry into the financial affairs of the debtor(s) and the location of the property belonging to the estate; and that there is no property available for distribution from the estate over and above that exempted by law. Pursuant to Fed R Bank P 5009, I hereby certify that the estate of the above-named debtor(s) has been fully administered. I request that I be discharged from any further duties as trustee. *[Insert any additional text at or before this point]* Key information about this case as reported in schedules filed by the debtor(s) or otherwise found in the case record: ~FormatText('This case was pending for {months_pending} months.')~ Assets Abandoned: ~FormatText('$ {assets_abandoned},','Not Available,')~ Assets Exempt: ~FormatText('$ {assets_exempt},', 'Not Available,')~ Claims Scheduled: ~FormatText('$ {claims_scheduled},','Not Available,')~ Claims Asserted: Not Applicable, Claims scheduled to be discharged without payment: ~FormatText('$ {claims_discharged}','Not Available')~.
List	**trust**

Note: the trustee_name variable included in the docket text definitions will display the name of the user docketing the event – usually the trustee. If the above events for the Bankruptcy Events / Trustee list will be docketed by a court user rather than the trustee, the definition should therefore be modified to include "DocketText(edit:crt)" in the Functions field, so that the court user can change his name in the docket text to that of the trustee.

TrNoDistribution	
Purpose	Collects data for the docket text that is required for the Trustee's Report of No Distribution.
Parameters	TrNoDistribution(*status*) *status* = the status of the case *nofund* – no funds were collected. Prompt for Assets Exempt, Assets Abandoned, Claims Discharged, Claims Scheduled *dcfund* – the case was dismissed or converted, funds were collected; all funds were returned. Prompt for Assets Collected. *dcnofund* – the case was dismissed or converted, no funds were collected. *minfund* – minimal funds were collected but there were insufficient assets to administer. Prompt for Assets Exempt, Assets Abandoned, Claims Discharged, Claims Scheduled, Assets Collected.
Processing effect	Displays an appropriate screen for entry of data.
Database effect	None.
Docket text effect	Sets the value of these variables: months_pending = number of months the case was pending assets_abandoned = the dollar amount of assets that were abandoned assets_exempt = the dollar amount of assets that were exempt claims_scheduled = the dollar amount of claims that were scheduled claims_discharged = the dollar amount of claims that were discharged funds_collected = the dollar amount of funds that were collected trustee_name = the name of the current user (usually the trustee) Use ~FormatText to include the contents of the above variables in the docket text.
Constraints	Do not use in events for batch or multi-case docketing.

Noticing

- If disposition method is included on your notices, you should modify the templates to include the joint debtor's disposition (dispMethjt).

- Since dismissed and discharged dates are now recorded for individual debtors rather than for the case, you should review the Notice of Dismissal and Notice of Discharge forms. You may want to use two different forms depending on whether one or both parties are affected so that the language is correct.

Utilities

- Utilities Menu

The display name of the "Unload a Document Type Table" option (whose entry value is "GetDocType.pl") is changed by the installation process to "Unload **the** Document Type Table **to the screen**" since the program now only performs that function. For consistent naming, use the "Edit Menus" option on the Access Control menu to change the current names to "Edit **the** Document Type Table" and "Load **the** Document Type Table".

The new "Unload the Document Type Table **to a file**" item is added to the end of the Utilities menu by the installation script, with a Header value of "New R3.3 Menu Items". You can place it with the "Unload ..**to the screen**" option by simply changing the sort key and the header.

See Chapter VII of the ***CM/ECF Application Administrator's Guide*** for details about editing menus.

Menu	Utilities	
Entry type	program	☐ Allow internet access
Display name	Unload the Document Type Table to a file	
Entry	DocTypeFile.pl	
Subprogram name		
Sort key	???	
Header	Miscellaneous	

Permission for this program is given to the Administrator and Judge groups. You should also grant permission to the Docket Clerk / Case Manager and Quality Control groups.

Miscellaneous

- Release 3.2 added a feature whereby a user can display the items on a CM/ECF menu by hovering over its name on the main blue menu bar. If you wish to disable this feature, create the site table entry “NoPulldownMenus” with any (non-blank) value.

- After Release 3.3 has been installed, you should run the “Special Joint Cases Report” (Utilities/New R3.3 Menu Items). It lists all open joint cases that either were discharged or dismissed prior to Release 3.3 but have no joint debtor discharged/dismissed date, or have no discharged/dismissed date but have a disposition. If a discharge or dismissal also applies to the joint debtor, use the Edit Case Data utility to fill in the dismissed/discharged/disposition dates and the disposition for the joint debtor, if necessary. *NOTE: this report is made available only for members of the Administrator group and can be removed from the menu when you complete this task.*

  In addition, when a joint case is reopened, you should check whether it was closed prior to the live installation of Release 3.3; if so, you may need to provide the data for the joint debtor as described above.

- The “UpdateStats” system utility is normally run weekly via a cron job (see the ***System Administrator’s Guide***). A new version of this utility is provided and should be run first against your test or train database (whichever is smallest). As root, give the following command, substituting your court abbreviation for *COURTID*:

  ```
  /opt/util/wrapper -f /gov/ecf/etc/wrapper.config -e COURTID_train
  -r ' /opt/util/UpdateStats -i COURTID_ecf -d COURTID_train >
  /tmp/UpdateStats-log'
  ```

  If the log file entries confirm that this ran correctly, run it against your live database. If the UpdateStats cron job normally finishes overnight (check the log file to determine this), set the cron job to run tonight, otherwise, run the job on the weekend.