

**UNITED STATES BANKRUPTCY COURT  
EASTERN DISTRICT OF VIRGINIA**

**CM/ECF PRACTICES ADVISORY NO. 06-1**

**FILING AMENDED PROOFS OF CLAIM IN CM/ECF RELEASE 3.0**

As a result of new features in CM/ECF Release 3.0, the Court has changed its procedure for filing an amended claim. To file an amended claim in CM/ECF, you must select the creditor/claimant whose name and address are identical to the name and address set forth on the original claim. Upon the filing of the amended claim, the clerk's office will update the claims register to reflect any change to the name and/or address of the claimant, as set forth in the "amended claim".

If you do not proceed as above, and you 'add a creditor' to change the name and/or address, you will receive an error message that "[name of claimant] is not the owner of claim [claim #]" and you will not be allowed to complete the filing of the amended claim.

Also, please make certain that the amended claim field is completed and, in addition, that this field is completed with the correct claim number of the claim being amended. DO NOT place a "0" in the amended claim field.

William C. Redden  
Clerk of Court

Date: July 28, 2006