

**UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF VIRGINIA**

**ANNOUNCEMENT TO THE BAR OF ELECTRONIC CASE FILING (ECF)
SEMINARS AND MINI-FAIRS**

- **Who is sponsoring the ECF Seminars and Mini-Fairs ?** The Eastern District of Virginia is presenting the ECF seminars and mini-fairs. The Bankruptcy Section of the Bar Association of the City of Richmond, the Northern Virginia Bankruptcy Bar Association and the Tidewater Bankruptcy Bar Association are cosponsoring the ECF seminars and mini-fairs. Vendors initially expressing an interest in participating at the mini-fairs are: Appligent, Bankruptcy 2001, Bankruptcy Plus, Best Case Solutions, E-Z Filing, and EPI.
- **Why is it important for me to attend an ECF Seminar and Mini-Fair?** Significant changes in the Eastern District of Virginia's administration of bankruptcy cases is planned. The Court intends to: (1) discontinue the use of the legacy National Integrated Case Management System (NIBS) for new petition filings on and after January 1, 2002; (2) migrate NIBS electronic docket data to the Case Management component of the Case Management/Electronic Case Filing (CM/ECF) System in February 2002; and (3) place full emphasis on using the CM/ECF System exclusively to produce complete electronic case files. **By attending, you will be able to hear and ask questions about these changes first hand!**

- **I'm convinced! When and where will the ECF Seminars and Mini-Fairs be held?**

Richmond **November 7, 2001, Library of Virginia**, 800 East Broad Street, Richmond.

Mini-Fair: 12:00 noon to 1:15 p.m. in Conference Room A.

Seminar: 1:15 p.m. to 4:15 p.m. in Lecture Hall.

For Location Information Call: (804) 916-2400.

Alexandria **November 8, 2001, Fairview Park Marriott**, 3111 Fairview Park Drive, Falls Church.

Mini-Fair: 11:45 a.m. to 1:00 p.m. outside Salon V.

Seminar: 1:00 p.m. to 4:00 PM in Salon V.

For Location Information Call: (703) 849-9400.

Norfolk **November 9, 2001, Sheraton Norfolk Waterside**, 777 Waterside Drive, Norfolk.

Mini-Fair: 12:00 noon to 1:15 p.m. on 3rd Floor Promenade.

Seminar: 1:15 p.m. to 4:15 p.m. in Providence/Poplar.

For Location Information Call: (757) 222-7500.

- **Is there a registration fee or other cost to attend? May I bring staff persons with me?**
There is no registration fee or other cost to attend. Attorneys may bring staff members with them who will be directly involved in the ECF process in their respective offices. Attorneys who would like staff members to attend, however, must indicate the number of staff persons planning to attend on the registration form. **Early registration is strongly recommended to ensure seating availability!**
- **How can I register for an ECF Seminar and Mini-Fair?** You have three registration options:
 - (1) Register online at <https://fs3.formsite.com/CMECF/Form/index.html> (this is a secure "https" site and you will receive an immediate e-mail notification confirming receipt); **or**, if you cannot register online, then
 - (2) Register by completing the registration form on the back of this announcement and mail the form to: U.S. Bankruptcy Court, Attn: ECF Seminars/Mini-Fairs, P.O. Box 19247, Alexandria, VA 22320-0247; **or**, if you cannot register either online or by mail, then
 - (3) Register at the location you plan to attend on the date noted above. Registration will commence at 12:00 noon and conclude at 1:15 PM (**at Alexandria only**—11:45 a.m. to 1:00 p.m.).

Please register early, as space may be limited. Registration online is strongly recommended!