

United States Bankruptcy Court
Eastern District of Virginia
Alexandria Division

NOTE: Copy of Motion and Notice of Hearing must be attached

Notice of Hearing Coversheet

(Matters that will take ½ hour or less)

Please Note: Pursuant to the motions day practice, and the instructions for Relief From Stay proceedings, the movant shall attach this cover sheet to the copy (*not the original*) of the notice of hearing and motion.

It is to be filed with the Clerk AT LEAST 15 days prior to the hearing date for all motions EXCEPT for Motions For Relief From Stay, which require it to be filed AT LEAST 20 days prior to the preliminary hearing date.

Please check: _____ Judge Stephen S. Mitchell
_____ Judge Robert G. Mayer
_____ Other (please indicate _____)

Hearing Date: _____

Hearing Time: _____ 9:30 a.m. (Adversary Proceedings only)
(please check one) _____ 10:00 a.m. (Chapter 7 cases only)
_____ 11:00 a.m. (Chapter 11 cases only)
_____ 9:30 a.m. (RGM Chapter 13 cases only)
_____ 1:30 p.m. (SSM Chapter 13 cases only)
_____ 9:30 a.m. (SSM Relief From Stay Proceedings)
_____ 9:30 a.m. (RGM Relief From Stay Proceedings)

NOTE: Hearing dates for Chapter 13 cases and Relief From Stay Proceedings are DIFFERENT from Ch. 7, 11, and Adversary Hearing dates for each Judge.

Case Name: _____ Chapter _____

Case Number: _____ Adversary No. (if applicable): _____

Movant's Attorney: _____
(or indicate 'Pro Se')

Debtor's Attorney: _____
(or indicate 'Pro Se')

Trustee (if applicable): _____

Motion to be heard: _____

I hereby certify that this matter will take ½ hour or less:

Signature of Movant/Attorney: _____

Printed Name of above signature: _____