

Memorandum

United States Bankruptcy Court
Eastern District of Virginia

Date: January 26, 2001

From: William C. Redden, Clerk of Court

To: All CM/ECF Registered Users

**Subject: Planned Upgrade to CM/ECF Version 1 and Requirement that All
CM/ECF Registered Users Secure PACER Accounts —ACTION REQUIRED**

The United States Bankruptcy Court for the Eastern District of Virginia is planning to upgrade the current prototype version of the Case Management/Electronic Case Filing (CM/ECF) System to Version 1 of CM/ECF over the upcoming Presidents' Day Federal Holiday weekend (February 17-19, 2001). During the installation process, CM/ECF will be taken off-line. The dates and times that ECF will be off-line will be announced well in advance on our home page, www.vaeb.uscourts.gov.

The Public Access to Court Electronic Records Program (PACER) has been fully developed and included in Version 1 of CM/ECF. Consistent with mandatory Judicial Conference of the United States' policy on CM/ECF access fees, changes were made to reflect the recommendations of the EPA Working Group and its Billing Task Force. The PACER billing software has been installed but has not yet been activated. (The date for billing activation has not yet been determined but likely will become effective 90 days after Version 1 of CM/ECF becomes operational and replaces the current prototype version of CM/ECF.) Please refer to my memorandum of September 27, 2000, to the Bar, which provides additional information on this subject.

IMPORTANT: All registered CM/ECF users must enter an assigned PACER login and password once Version 1 of CM/ECF becomes operational and replaces the current prototype version of CM/ECF. If you are a registered CM/ECF user but **not** a registered PACER user, you must obtain a PACER login as soon as possible. You **must** have an active PACER account to use Version 1 of CM/ECF. If you already have an active PACER account for our Court's dial up system, you may use the same account for CM/ECF.

If you need to create a PACER account, please visit <http://pacer.psc.uscourts.gov> for assistance. You also may contact the PACER Service Center via telephone at 1-800-676-6856 or by mail at:

PACER SERVICE CENTER
PACER REGISTRATION
PO BOX 780549
SAN ANTONIO, TX 78278-0549

You are strongly encouraged to sign up for a PACER account over the Internet as this is the quickest way to set up such an account. This should be done as soon as possible.

Additional information on these matters will be provided to you as we continue our CM/ECF upgrade efforts.