

**UNITED STATES COURTS
EASTERN DISTRICT OF VIRGINIA**

TO: Mark S . Davis, Chief United States District Judge
Stephen C. St. John, United States Bankruptcy Judge, for Chief United States Bankruptcy
Judge Frank J. Santoro

FROM: Paul Arnett, Chief Probation Officer
Fernando Galindo, District Clerk of Court
William C. Redden, Bankruptcy Clerk of Court

DATE: September 8, 2021

SUBJECT: Designee Recommendations for Primary and Alternate EDR Coordinators Pursuant to
Employment Dispute Resolution Plan of the United States District Court for the Eastern
District of Virginia, § VI. Court and Employing Office Obligations, Paragraph B. EDR
Coordinators: Respectfully Submitted

As provided for in § VI.B. of the Eastern District of Virginia Employment Dispute Resolution (“EDR”) Plan¹, the undersigned Eastern District of Virginia court unit executives respectfully recommend, for your Honors’ respective review and consideration for approval, the below-nominated primary and alternate EDR Coordinator designees:

1. The Chief Probation Officer respectfully recommends:

Primary EDR Coordinator: Danae Rodriguez, Probation Human Resources Specialist.
Alternate EDR Coordinator: Deborah A. Cramer, District Human Resources Manager.
Alternate EDR Coordinator: Valencia G. Valentine, Bankruptcy Human Resources Officer.

2. The District Clerk of Court respectfully recommends:

Primary EDR Coordinator: Deborah A. Cramer, District Human Resources Manager.
Alternate EDR Coordinator: Danae Rodriguez, Human Resources Specialist.
Alternate EDR Coordinator: Valencia G. Valentine, Bankruptcy Human Resources Officer.

¹ Section VI.B. of the Eastern District of Virginia EDR Plan, states:

B. EDR Coordinators. The Chief Judge will designate both a primary EDR Coordinator and at least one alternate EDR Coordinator for the Court. The Court may use an EDR Coordinator from another Court, or may use the Circuit Director of Workplace Relations as an alternate EDR Coordinator, if necessary, with the approval of the appropriate Chief Judge and agreement of the Circuit Director of Workplace Relations. An Employee may choose the EDR Coordinator with whom he or she wishes to seek Informal Advice, request Assisted Resolution, or file a Complaint under the EDR Plan.

An EDR Coordinator must be an Employee who is not a Unit Executive. A Judge may not be an EDR Coordinator. All EDR Coordinators must be trained and certified as set forth in the EDR Interpretive Guide and Handbook.

3. The Bankruptcy Clerk of Court respectfully recommends:

Primary EDR Coordinator: Valencia G. Valentine, Bankruptcy Human Resources Officer.

Alternate EDR Coordinator: Deborah A. Cramer, District Human Resources Manager.

Alternate EDR Coordinator: Danae Rodriguez, Probation Human Resources Specialist.

In support of these jointly-made recommendations, the recommended court employees are well experienced in performing Human Resources and EDR Coordinator duties. They also are well suited to receive and meet the required training and certification requirements set forth in the EDR Plan.

We respectfully ask for this:

Paul Arnett

Digitally signed by Paul Arnett
Date: 2021.09.09 08:03:53
-04'00'

Paul Arnett
Chief Probation Officer

Date: _____

Fernando Galindo

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Date: 2021.09.09 08:43:37 -04'00'

Fernando Galindo
District Clerk of Court

Date: _____

William C. Redden

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Date: 2021.09.08 17:34:04 -04'00'

William C. Redden
Bankruptcy Clerk of Court

Date: _____

APPROVED:



Mark S. Davis
Chief United States District Judge

Date: 9/9/21

Stephen C. St. John

Digitally signed by Stephen C. St. John
Date: 2021.09.09
10:41:34 -04'00'

Stephen C. St. John
United States Bankruptcy Judge-
for Frank J. Santoro, Chief United
States Bankruptcy Judge

Date: _____