

**UNITED STATES BANKRUPTCY COURT  
EASTERN DISTRICT OF VIRGINIA**

**PUBLIC NOTICE**

**STANDING ORDER NO. 25-4, ADOPTING REVISIONS TO THE CASE  
MANAGEMENT/ELECTRONIC FILING POLICY STATEMENT**

Effective July 30, 2025, pursuant to the entry of Standing Order No. 25-4, revisions are adopted to the Case Management/Electronic Filing Policy Statement ("CM/ECF Policy"). (See Local Bankruptcy Rule 5005-2(A), which authorizes the promulgation of and revisions to the same.) The revisions reflect the change in policy from permitting electronically filed sealed documents to requiring paper filed sealed documents: CM/ECF Policy Statement 6(A). Standing Order No. 25-4 does not alter the procedures for redacted documents.

Charri S. Stewart  
Clerk of Court

Dated: July 30, 2025

Attachment

**UNITED STATES BANKRUPTCY COURT  
EASTERN DISTRICT OF VIRGINIA**

In re

Revisions to CM/ECF Policy  
Statement 6(A)

)  
)  
)

Standing Order No. 25-4

**ORDER ADOPTING REVISIONS TO  
CM/ECF POLICY STATEMENT 6(A)**

The Case Management/Electronic Case Filing Policy Statement ("CM/ECF Policy Statement"), as authorized for promulgation and revision pursuant to Local Bankruptcy Rule 5005- 2(A), is revised at CM/ECF Policy Statement 6(A).

NOW, THEREFORE, IT IS ORDERED that:

Effective July 30, 2025, the above-referenced amended CM/ECF Policy Statement revisions be and the same hereby are adopted.

Attachment

FOR THE COURT:

  
BRIAN F. KENNEY  
Chief Judge, United States Bankruptcy Court

Dated: July 30, 2025

CM/ECF POLICY 6 -SEALED DOCUMENTS; MOTION TO REDACT A PREVIOUSLY FILED DOCUMENT

(A) ~~Except as the presiding judge otherwise may direct, documents ordered to be filed under seal shall be filed in the ECF System in accordance with the CM/ECF Policy.~~ A motion to file a document(s) under seal shall be filed electronically without inclusion or attachment of the confidential information or document(s) containing such confidential information. The Court may require that paper copies of the document(s) proposed for filing under seal be submitted in a sealed envelope prior to ruling on the motion. Upon granting of the motion, the order shall require that paper copies of the sealed document(s) be submitted in a sealed envelope. A copy of the order shall be affixed to the sealed envelope when the sealed document is filed. ~~the User to file the protected information or document(s) electronically, using the sealed document docketing event in the ECF System.~~

(B) A Motion to Redact a Previously Filed Document must be filed and served in accordance with Rule 9037 of the Federal Rules of Bankruptcy Procedure and its Committee Note, including, except as the Court otherwise may direct, identifying all required information that is set forth in that Rule and submitting the proposed redacted document as a separately filed attachment to the Motion, rather than including the document as part of the Motion itself.