

NextGen Trustees

In order to use NextGen, trustees with individual CM/ECF accounts must have individual upgraded PACER accounts. Shared PACER accounts cannot be used by CM/ECF filers once the court has upgraded to NextGen. Trustee accounts are exempt from PACER fees. Trustee accounts can have filing agents. The filing agents will also be exempt from PACER fees, but an exemption request must be approved and processed by the Court. Trustees can have both a trustee account and an attorney account in ECF if they are also an attorney.

Trustees With an Upgraded PACER Account and a CM/ECF Account

- Trustee accounts are processed the same as attorneys. If you have both an upgraded PACER account and a CM/ECF Account, follow the steps to link your account. See [Linking a PACER Account to NextGen](#).

Trustees With a Legacy PACER Account and CM/ECF Account

- Trustee accounts are processed the same as attorneys. If you have a legacy PACER account and a CM/ECF Account, you must first upgrade your PACER account. See [Upgrading Your PACER Account](#). The **User Type** should be **Individual**.
- After you have upgraded your PACER account, follow the steps to link your account. See [Linking a PACER Account to NextGen](#).

Trustees Without a PACER Account or CM/ECF Account

- Trustee accounts are processed the same as attorneys. If you do not have your own PACER account, follow the steps to register for an account. See [Registering for a PACER Account](#). The **User Type** should be **Individual**.
- You must also submit an E-File Registration request through PACER. When you submit an E-File Registration request, the **Role in Court** should be **Trustee**.