

**UNITED STATES BANKRUPTCY COURT  
EASTERN DISTRICT OF VIRGINIA**

**CASE MANAGEMENT/ELECTRONIC CASE FILE (CM/ECF) SYSTEM  
UPGRADE FROM CM/ECF RELEASE 3.4 THROUGH  
RELEASES 4.0 AND 4.1 TO 4.2**

**PUBLIC NOTICE**

1. Access to CM/ECF, PACER/Net, BOPS, VAEB Calendar, CHAP and VCIS

Access to CM/ECF, PACERNet, BOPS, VAEB Calendar, CHAP and VCIS will not be available commencing at 4:30 P.M., Friday, November 18, 2011. Access is expected to be restored at or about 8:30 A.M., Monday, November 21, 2011. The Court's Bankruptcy CM/ECF System will be upgraded from Bankruptcy CM/ECF 3.4 through Releases 4.0 and 4.1 to 4.2. Periodically check for restored access.

2. CM/ECF Electronic Learning Modules and other On-Line Training Materials

This upgrade includes a number of new features and functional enhancements. To assist external users in preparing for the upgrade, the CM/ECF Users' Guides page has been updated. Click [http://vaeb.uscourts.gov/ecfguides/4.1ELMs/learningmodules\\_external.html](http://vaeb.uscourts.gov/ecfguides/4.1ELMs/learningmodules_external.html) to access the CM/ECF Users' Guides page. Information also is available on the Attorney Users Manual page at <http://www.vaeb.uscourts.gov/ecfguides/AttorneyOnlineManuals/access.htm>.

The CM/ECF Users' Guides page includes links to Release Notes for PACER Users – 4.0, 4.1 and 4.2 (for ease of reference, information set forth in the Release 4.0 Notes for PACER Users document has been incorporated into the Release 4.1 Notes document). In addition, a Summary of New Features for External Users document and Summary of New Features for Chapter 7 and 13 Trustees document have been prepared by the Court.

The Training Branch of the IT Systems Deployment and Support Division of the Administrative Office of the U.S. Courts has created Electronic Learning Modules (ELMs). The ELMs are located on the CM/ECF Users' Guides page. They are intended to acquaint users with some of the enhancements that will be available with the new releases. The ELMs, however, are not intended to cover every possible activity and are subject to customization. Each ELM is a short lesson covering a specific CM/ECF topic and is designed to be taken at the user's own pace. The ELMs address: Adversary Proceeding Opening; Proof of Claim Form B10; Trustee 341 Meeting Filings Chapter 7; and Trustee 341 Meeting Filings Chapter 13. Workstation system requirements are listed as well.

PDF training materials are available on the CM/ECF Users' Guides page. They consist of: Adversary Case Opening, Case Report; Claims Filing; County Codes; Docket Report; Noticing; Password Security; Query; and Trustee 341 Filings. Read the password security requirements with particular care.

3. Bankruptcy CM/ECF Release 4.2

Bankruptcy CM/ECF Release 4.2 principally addresses new Federal Rule of Bankruptcy Procedure 3002.1, due to take effect December 1, 2011, absent action taken to the contrary by Congress, which is not anticipated. This new rule addresses certain claims in chapter 13 cases.

William C. Redden  
Clerk of Court

Date: October 20, 2011