

**UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF VIRGINIA**

PUBLIC NOTICE

ANNOUNCEMENT BY NATIONAL ARCHIVES AND RECORDS ADMINISTRATION, MID ATLANTIC REGION-PHILADELPHIA, FEDERAL RECORDS CENTER, THAT IT NO LONGER IS PROVIDING ON-SITE COURT CASE REVIEW SERVICES TO PUBLIC

The Court was advised this date that effective today, the National Archives and Records Administration (NARA), Mid Atlantic Region – Philadelphia, Federal Records Center, at 14700 Townsend Road, Philadelphia, PA 19154 no longer will provide on-site case review services to the public. This change applies to all closed bankruptcy, civil, criminal and court of appeals case files that remain in the legal custody of the Federal Judiciary but are physically stored at the NARA Philadelphia facility.

Public customers seeking to review these court cases will need to contact the appropriate court directly to arrange to review the case file at that court. NARA will continue to provide copies of court case files directly to the customer using NARA's current fax, mail, and scan order services. Public customers seeking copies of court case files directly from NARA can contact the research room staff at 215-305-2020 or 215-305-2001, Monday through Friday, (excluding Federal holidays), 8:00 am to 3:00 pm.

Revised copies of the following forms can be used to request copies of cases:

NATF Form 90 -“NARA Order for copies of Bankruptcy Cases”

NATF Form 91 -“NARA Order for Copies of Civil Cases”

NATF Form 92 -“NARA Order for Copies of Criminal Cases”

NATF Form 93 - “NARA Order for copies of Court of Appeals

These forms are for use by public customers who desire to use NARA's mail or scan order services to obtain copies of case files.

Customers can fax the NATF order forms to 215-305-2038 or 2039 or mail them to:

Philadelphia Federal Records Center
14700 Townsend Road
Philadelphia PA, 19154 or visit us at www.archives.gov

The Court maintains a PDF-fillable version of NATF Form 90 and a separate Request for File from National Archives and Records Administration form (Ver. 11/01/03) on its Internet web site's Bankruptcy Forms page at <http://www.vaeb.uscourts.gov/scripts/formsqry.exe>.

William C. Redden
Clerk of Court

Date: June 30, 2011