

**UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF VIRGINIA**

NORFOLK DIVISION

In re

PROCESSING OF CHAPTER 13 CLAIMS

NORFOLK STANDING ORDER # 98-1

It appearing to the Court that it would be in the best interest of the offices of the Standing Chapter 13 Trustees and the Norfolk Division of the Eastern District of Virginia to process all Chapter 13 claims in the Chapter 13 Trustees' offices, beginning with cases filed January 1, 1998. It further appearing to the Court that the efficient administration of the United States Bankruptcy Code and the Federal Rules of Bankruptcy Procedure will be served by this action by providing a better service to creditors and parties in interest in these cases and also by eliminating the duplication of duties by the Clerk's Office and the offices of the Chapter 13 Standing Trustees; it is therefore

ORDERED that Frank J. Santoro and George W. Neal, Standing Chapter 13 Trustees for the Norfolk Division of the Eastern District of Virginia, as agents of the Clerk of Court, are authorized and directed to process Chapter 13 claims beginning with all cases filed January 1, 1998. The claims are to be received in the Clerk's Office and picked up on a daily basis by the trustees' offices where they will be file stamped and docketed on behalf of the Clerk of Court. In addition, official claims registers are to be maintained on all such claims, duplicates of which will be furnished to the Clerk's Office upon the expiration of the time for filing claims, upon the submission of proposed orders of dismissal, or at any time as requested by the Clerk's Office.

The originals of all filed and docketed claims are to be returned to the Clerk's Office no later than three (3) business days after they are picked up by the Chapter 13 Standing Trustees. No further entry of such data will be required by the Clerk's Office. It is further

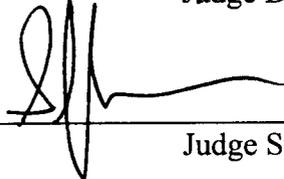
ORDERED that this Standing Order remain in effect until such time as it may be revoked by this Court.

The Clerk will mail a copy of this Standing Order to Frank J. Santoro and George W. Neal, Standing Chapter 13 Trustees, and to Debera Conlon, Assistant United States.

January 1, 1998



Judge David H. Adams



Judge Stephen C. St. John