



United States Bankruptcy Court Eastern District of Virginia Norfolk and Newport News Divisions

PUBLIC NOTICE

Effective **November 1, 2013**, the Clerk's Office for the **Norfolk and Newport News Divisions** will implement the following practices and procedures.

Scheduling Preliminary Hearings

Preliminary hearing dates and guidelines will be posted on the Court's website under "Calendars." All parties filing motions under 11 U.S.C. §362 and §1301(c)(1) & (3) will be responsible for selecting from the available dates and noticing the hearing in accordance with the Local Bankruptcy Rules, Federal Rules of Bankruptcy Procedure and the Norfolk/Newport News guidelines posted on the Court's website. [[Guidelines](#)] Effective **November 1, 2013**, the Clerk's Office will no longer send out the notice of preliminary hearing for §362 and §1301(c)(1) & (3) motions.

Chapter 7 Trustees and Chapter 13 Trustees ONLY - Motion/Objection Hearing Dates

Motion and objection hearing dates for Chapter 7 and 13 Trustees only, and procedures for using these dates, will be posted on the Court's website under "Calendars." It is the responsibility of the Trustee or counsel for the Trustee to comply with proper noticing requirements.

Deficiencies in a Notice of Hearing

If **ANY** notice of hearing contains deficiencies (*e.g., date, time and/or location omitted or incorrect*), **the hearing will not appear on the Norfolk/Newport News Court docket**. The Clerk's Office will docket a checksheet indicating the deficiency and will take no further action. It is the party filer's responsibility to timely correct any deficiency and verify that the matter is properly placed on the Court's docket.

William C. Redden
Clerk of Court

Date: October 1, 2013