

**UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF VIRGINIA**

ANNOUNCEMENT

**HEARING CANCELLATION PROCESS: (NORFOLK AND NEWPORT NEWS DIVISIONS
ONLY)**

Effective October 1, 2016

Effective October 1, 2016, for hearings in the Norfolk and Newport News Divisions ONLY, attorney Bankruptcy ECF users, as defined in the [Clerk's Policy Statement 2\(A\)\(1\)](#), will use the Court-created Electronic Case Files (ECF) Hearing Cancellation Module to docket their hearing cancellations. As a result, the moving party's attorney no longer will need to notify the Court via telephone or email that a hearing may be cancelled and removed from the Court's docket. Plans are underway to expand this process to all such attorney Bankruptcy ECF users in the Eastern District of Virginia. Further information, in this regard, will be announced at a later date.

The Court has created a page on its [internet website](#) that provides additional information. Attorneys and their respective staffs should review the information and instructions on that page carefully. That page is accessible from the Court's internet web site home page at [Hearing Cancellations: Norfolk and Newport News Divisions](#), and is linked from the Court's [Hearing Dates](#) page under the "Calendars" button. Any questions regarding the instructions should be emailed to NORHearingCancellation@vaeb.uscourts.gov. Hearing cancellations themselves, however, SHOULD NOT be emailed to this address. Instead, the information and instructions set forth on the [Hearing Cancellations: Norfolk and Newport News Divisions](#) page should be followed.

William C. Redden
Clerk of Court

Date: September 19, 2016